



CITY OF McLENDON-CHISHOLM  
1371 West FM 550 – McLendon-Chisholm, Texas 75032  
972-524-2077 Fax: 972-524-9128

SPECIFIC USE PERMIT (SUP) APPLICATION

File # \_\_\_\_\_

Case # \_\_\_\_\_

Date of Application: \_\_\_\_\_

Address and/or Location of Request \_\_\_\_\_  
\_\_\_\_\_

Property Legal Description \_\_\_\_\_  
\_\_\_\_\_

Existing Zoning: \_\_\_\_\_ SUP Request For: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Status of Applicant (Owner/Agent) \_\_\_\_\_ Phone No. \_\_\_\_\_

Applicant's Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner's Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_

I certify that I am the owner of the property described in this petition and \_\_\_\_\_  
is authorized to file this application on my behalf.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**The following must be submitted along with the completed petition  
before processing and scheduling:**

- 1) Legal Description and plat of the subject site.  
Two (2) copies of field note description typed and attached on a separate sheet (plain bond Paper-not letterhead) or the subdivision name with lot and block number.
- 2) Map, a location map clearly showing the site in relation to adjacent streets and distance to Nearest thoroughfare.
- 3) Names and Addresses of Legal Property Owners within 200 feet of property. (The city will need to send these out 11 Days or more giving notice of the Public Hearing)
- 4) Filing Fee of \$200.00 for requested specific use permit plus any overhead costs.