



City of McLendon-Chisholm OSSF Permit Application/File Checklist

Address: _____

Date Received: _____

OSSF SFR Permit Fee: \$500

- | | |
|--|---|
| <input type="checkbox"/> Completed Application Form | <input type="checkbox"/> Site Evaluation Report |
| <input type="checkbox"/> Technical Information Sheet | <input type="checkbox"/> Site Diagram |
| <input type="checkbox"/> McLendon-Chisholm Affidavit
Filed with Rockwall County | <input type="checkbox"/> Pump/Alarm Diagram
gallons clearly marked |
| <input type="checkbox"/> System Design | <input type="checkbox"/> Installer Registration |
| <input type="checkbox"/> Spray Irrigation Design | <input type="checkbox"/> Maintenance Agreement |

Builders/Owner please note the following:

- **Affidavit** – to be completed by owner of property at time of filing. After sale or transfer of property a Transfer of ownership is to be submitted to the City with new owner(s) name.
 - **Maintenance Contract** – to be submitted at time of application in order to construct the OSSF. An updated initial contract is to also be submitted to reflect date of sale by the builder for a new single family dwelling or date of notice of approval for an existing single family dwelling with new owner(s) name.
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