PLAN DEVELOPMENT FOR INTEGRATION

- Chief Murphy reads statement for desire to open communications with City about fire protection services
- MC City Council gives Chief Simmons full authority to negotiate with MCVFD
- MCVFD votes to give Chief Murphy full authority to negotiate with MC
- Chiefs Murphy and Simmons agree to terms of Fire Protection Services June 6, 2018. Both parties’ attorneys agree
- Process to Establish an Agreement signed by Chiefs Murphy and Simmons June 14, 2018
- Multiple meetings and frequent open communication discussing integration
CONSIDERATIONS FOR INTEGRATION OF MCFRD AND MCVFD

- Integration Complexity
  - Need time to make sure all processes are done correctly
  - Processes checked by Attorneys representing both parties

- Legal issues of 501(C)(4) transfer
- Policy (started process of combining both)
- Staffing model and hiring proposal
- Integration of apparatus and cost saving opportunities
  - 3 Engines
  - 3 Brush trucks
  - Command Vehicle

- Equipment
- Creating synergies for the existing grant request and future proposals

- Property
  - 1250 S SH 205 Station 1 McLendon-Chisholm
  - 10685 FM 548 Station 2 Royse City
CONSIDERATIONS, CONT.

• Operational capabilities and readiness
• Meet the immediate and future needs of our community and FD #22
• SAFER grants
• TEEX grants
  • E42 currently under grant from TEEX
    • Notification to TEEX of transfer of title
    • TEEX to review transfer and determine validity of grant

• Status of future grants
  • Evaluate retaining and modifying the existing 501(c)(4) as support foundation
    • CERT team used for grants
RECOMMENDATIONS FOR INTEGRATION

• Chief Simmons with Administration (Budget oversight) and Prevention
• Chief Murphy with Operations and Training
• Addendum to contract for extension of services from 10/1/2018- 09/30/2019
  • Strict budgetary control for personnel, training, management and operations
  • Quarterly payments of $71,905 (including County contributions) 10/01/2018, 01/01/2019, 04/01/2019 and 07/01/2019
• Complete integration process no later than September 2019 with full transfer by October 1, 2019
## 2018/2019 MCFRD Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCFD Merger Contract (10/1/2018-09/30/2019)</td>
<td>305,120</td>
</tr>
<tr>
<td>County Contract paid to City</td>
<td>67,303</td>
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<tr>
<td>MCFD Merger Contract (10/1/2018-09/30/2019)</td>
<td>287,420</td>
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<tr>
<td>Statue Plus Benefits (Simmons)</td>
<td>90,000</td>
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<tr>
<td>Annual Payments Bike</td>
<td>29,007</td>
</tr>
<tr>
<td>Radio Maintenance Contract</td>
<td>14,000</td>
</tr>
<tr>
<td>Dispatch (Rockwall County)</td>
<td>11,000</td>
</tr>
<tr>
<td>City Budget Cost</td>
<td>430,827</td>
</tr>
</tbody>
</table>

## 2018/2019 MCVFD Contract

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Expenses</td>
<td></td>
</tr>
<tr>
<td>4 Station Personnel</td>
<td>199,804</td>
</tr>
<tr>
<td>Fire Chief (Salaried)</td>
<td>49,951</td>
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<tr>
<td>Sunday Duty (2 on call)</td>
<td>12,480</td>
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<tr>
<td>Bond Services</td>
<td>1,794</td>
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<tr>
<td>Volunteer Call Stipend</td>
<td>10,000</td>
</tr>
<tr>
<td>Total</td>
<td>274,050</td>
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<tr>
<td>Operating Expenses</td>
<td></td>
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<tr>
<td>Insurance</td>
<td>23,040</td>
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<tr>
<td>Vehicle maint/operations</td>
<td>12,400</td>
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<tr>
<td>Equipment maint/ operations/carf</td>
<td>5,800</td>
</tr>
<tr>
<td>Station/Operations/stipend</td>
<td>10,000</td>
</tr>
<tr>
<td>Training</td>
<td>5,000</td>
</tr>
<tr>
<td>Reporting software (FH)</td>
<td>742</td>
</tr>
<tr>
<td>Bunker Gear/Station Uniforms</td>
<td>5,760</td>
</tr>
<tr>
<td>Station Uniforms</td>
<td>5,000</td>
</tr>
<tr>
<td>Bunker Gear (pants, coats, gloves, hood, helmet, boot- 5 sets)</td>
<td>18,329</td>
</tr>
<tr>
<td>TOTAL MCVFD</td>
<td>355,120</td>
</tr>
</tbody>
</table>
BENEFITS OF EXTENSION

• Eliminates immediate need of new fire station
  • Allows for research on:
    • Needs analysis for City on location and type of construction
    • Help reduce response time to MC and FD #22
    • Research to make station NFPA compliant
    • Plan for future growth and needs of station (aerial apparatus etc.)

• MCVFD is eligible for TEEX grants. Increasing priority for:
  • Tender
  • Sm brush truck
  • Equipment
BENEFITS, CONT.

- Research ISO, PPC, Fire Suppression Rating Schedule
  - MCVFD currently 4/9
  - Letter of change required by ISO for integration
  - ISO would re-evaluate rating
    - Rating could go down or up depending on survey
    - Up to year long process

- Create an action plan to maintain/improve overall rating
AGREEMENT

- Research and assess - Now till March/April 2019
  - All equipment
  - Ensure compliance
    - City Ordinances
    - State Laws
    - TCFP
    - SFFMA
    - NFPA
    - ISO
    - FSRS - Fire Suppression Rating Schedule
    - PPC - Public Protection Rating
- Due diligence to minimize cost and risk to homeowners and business owners of FD #22
• Staffing Model
  • Initially maintain current staffing model including personnel
  • Evaluate and adopt optimized model
    • Retention
    • Training
    • Recruiting
    • Human resources management
    • Benefits packages
  • Establish max number of members to remain eligible for TEEX grants (20 or less)

• Equipment Replacement plans—to minimize recurring costs
  • Apparatus replacement
    • 20 year service life, 10 years as primary
    • Maintenance costs/Fuel
    • Insurance
AGREEMENT, CONT.

- Bunker gear (turn out gear)
  - Purchase sets every 5 years
  - Allows for 2 sets of gear for members
  - Gear Extractor
  - Cancer initiative
  - TCFP looking to mandate

- SCBAs (self contained breathing apparatus)
  - 10 year rotation or until service life exceeded (no upgrades avail. to current NFPA edition)

- Rescue tools
  - Extrication
  - Chain saws
  - Rotary saws

- Service agreements for maintenance
Create 5-year and 10-year strategic plans to guide City actions
  - Operations
  - FF pay
  - Capital replacement
- Inspections of local businesses
- Risk assessment and reduction plan
- Evaluate water supply companies’ infrastructure and mapping (ISO)
- April to July
  - Mid year budget review and status
  - Develop 5-year strategic plan
- Sort out any legal issues remaining for integration with attorneys
SUMMARY

• We believe this plan will best serve the citizens of McLendon-Chisholm and the citizens of FD#22.

• Our plan allows for the time needed to perform our due diligence to ensure the MCFRD provides the best transition of fire and emergency services to our citizens.

• We believe this plan allows for an immediate stand-up of the MCFRD (per Council direction) and enables a creation of one department within 14 months.

• We thank the citizens and City Council for this opportunity to work out the integration of the two fire departments and create one exceptional department that will serve the citizens of the City of McLendon-Chisholm and FD #22 well into the future.