



CITY COUNCIL
City of McLendon-Chisholm, Texas
Meeting Minutes
July 24, 2018

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, July 24, 2018, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short	Mayor
Adrienne Balkum	Council Member
Herman Larkin	Council Member
Scott Turnbull	Mayor Pro Tem
Jim Bloom	Council Member, absent
James Herren	Council Member

Staff Present:	David Butler	City Administrator
	Lisa Palomba	City Secretary
	Jim Simmons	Fire Chief/Fire Marshal
	David Paschal	City Attorney
	City Planner	Mike Coker
	City Engineer	Dub Douphrate

1. Mayor Short called the meeting to order at 6:32 p.m.
2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.
3. Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.
4. **Citizen Comments.** Mayor Short remarked that citizens should keep their comments to three minutes or less. The following Citizens spoke:

David Day, 211 Tucker Road, commented he has been a resident 11 years; provided a brief timeline of CTG cell tower lawsuit and dismissal; the tower is being constructed next to his home; cell towers are a nuisance according to several sources; and will emit EMFs in his backyard.

Beverly Stibbens, 279 Partridge Drive, suggested a Town Hall Meeting so citizens can ask questions and get answers and thanked Council Members for looking at her while she is speaking.

Mark Kipphut, 31 Fireside Drive, listened to the presentation by the two Chiefs; appreciates what Simmons has done; suggested giving the two Chiefs breathing room to work; and made favorable comments regarding the willingness of the Chiefs to work together and Council should let them work.

Judy Moss, 525 League Road, suggested moving any fire related topics to the top of the agenda.

Bud Wilder, 431 FM 550, spoke against the zoning change for the proposed Rosini winery.

Mayor Short moved to Item 10.

10. Sonoma Verde Phase II Final Plat. Discussion and action regarding Sonoma Verde Phase II Final Plat consisting of 226 residential lots on 61.374 acres being three tracts out of the King Latham Survey Abstract No. 133 located generally east of State Highway 205, south of FM 550, McLendon-Chisholm. (Requested by FC Cuny Corporation on behalf of Russell Phillips) Russell Phillips requested approval of Sonoma Verde Phase II Final Plat. Mike Coker provided background information regarding the request including: The subject property is a portion of a larger planned development district located north of League Road, west of Edwards Road, east of SH 205, and south of FM 550. The development of the subject property is regulated by the City of McLendon-Chisholm subdivision regulations; the development agreement dated June 11, 2007, and development agreement amendments one and two [amendment two having been approved by the City Council September 25, 2012]; and Ordinance #2007-20, the planned development district zoning regulations for Sonoma Verde, and a revised concept development plan dated April 2015. The final plat application for Phase 2 is consistent with the amended development plan, the zoning regulations for the Planned Development District and the applicable subdivision regulations. State Highway 205 is located at the west end of the main entrance to the subject property. SH 205 is currently a two-lane undivided roadway with a speed limit of 55 miles per hour at this location. However, the Thoroughfare Plan shows that SH 205 is to be expanded to 150 feet of right-of-way with six-lanes of divided traffic. The zoning on the subject property is a planned development district approved by Ordinance # 2007-20. A concept plan was also approved coincident with this zoning ordinance and amended in April 2005. The proposed Phase 2 final plat is consistent with the approved amended development plan. Coker reported that the Planning & Zoning Commission voted to recommend approval of the plat and Coker recommends Council approve the plat subject to **the following conditions: 1) That no building permit for any lot located in the 100 year flood plain be issued nor any certificate of occupancy be issued for any such lot unless and until that property has been removed from the flood plain in accordance with a letter of map revision [LOMR] approved by the Federal Emergency Management Agency [FEMA]; 2) That no certificate of occupancy or final inspection be approved for any house in the approved final plat for Phase 2 until potable water service and sanitary sewer service has been provided and 3) Compliance with all engineering requirements and comments by the City Engineer.**

Discussion was held between Phillips, Council and Staff including: League Road improvements with Phillips indicating a box culvert will be installed first and work will begin soon; access to Sonoma Verde; asphalt was approved as a road material but Phillips will compare to concrete costs to see if concrete might be feasible. Heavy truck use and impact on asphalt streets and the inspection and approval process were also discussed. **Turnbull, seconded by Larkin, moved to approve Sonoma Verde Phase II Final Plat subject to conditions listed in the staff report and above. A vote was cast and the motion carried with 4 in favor, 0 against (Bloom, absent).**

Mayor Short moved to Item 11.

11. Public Hearing. Mayor Short opened the Public Hearing to receive input regarding a Specific Use Permit Application to allow Providence Academy, a classical, Christian, University-Model School serving Kindergarten through eighth grade students to hold classes Mondays, Wednesdays and Fridays at Chisholm Baptist Church located at 1388 South State Highway 205, McLendon-Chisholm. (Requested by Jake Abbott)

The following persons spoke:

Jake Abbot, Chairman of the Board Providence Academy, 3021 Ridge Road, presented his request to Council commenting the school has about 80 students from 40 families, grades K-8 and explained school is held just three days per week and students are homeschooled on days not in school. City Planner Mike Coker provided his staff report including: P&Z Commission and City staff recommend approval of the application for a specific use permit for the operation of a private school to be located at 1388 State Highway 205 at the existing Chisholm Baptist Church facility subject to the conditions listed in this report. The proposed use is consistent with the intent of the zoning ordinance and is compatible with the existing uses and surrounding uses. The proposed use is compatible with the character of the surrounding neighborhood. The staff recommendation predicts that the proposed private school may have an increasing enrollment following the 2018/2019 school year and as such recommended enrollment levels have been increased from 100 to 125 and the administrative/teaching occupancy levels from 15 to 20. The current plan calls for school attendance three days per week, however staff recommendation is to increase the potential school days to five days per week. Staff is not requesting that a site plan be submitted since this proposed school is to be located in an existing church facility with sufficient classroom and meeting space as well as sufficient parking to accommodate all anticipated administrative and educational personnel, parents and guests. The Church has agreed to host the Providence Academy private school at the existing physical facilities at 1388 S. SH 205. **Conditions include: 1) Grades allowed: Kindergarten through eighth grade; 2) 125 Maximum student enrollment; 3) 20 maximum administrators and teachers; 4) Student drop off and pick up to be conducted upon church property and designed not to interfere with traffic operations on SH 205; 5) All school related parking shall be provided on the existing church parking lots; 6) The specific use permit allows for private school operations Monday through Friday; 7) Operating hours for private school are 7 am to 6 pm; 8) Parent teacher conferences and other meeting activities are allowed after normal operating hours; 9) if student enrollment exceeds 125, an amendment to the specific use permit shall be submitted and processed as though an original application; 10) New construction required to support the private school shall require submittal of a site plan for staff review and consideration by the Planning and Zoning Commission and the City Council.**

No one else spoke. The Mayor closed the Public Hearing.

12. Ordinance 2018-06 Approving a Specific Use Permit Application for Providence Academy. Discussion and action regarding a Specific Use Permit Application to allow Providence Academy, a classical, Christian, University-Model School serving Kindergarten through eighth grade students to hold classes Mondays, Wednesdays and Fridays at Chisholm Baptist Church located at 1388 South State Highway 205, McLendon-Chisholm. (Requested by Jake Abbott)

Turnbull, seconded by Balkum, moved to approve Ordinance 2018-06 approving the Specific Use Permit Application to allow Providence Academy, a classical, Christian, University-Model School serving Kindergarten through eighth grade students to hold classes Mondays, Wednesdays and Fridays at Chisholm Baptist Church located at 1388 South State Highway 205, McLendon-Chisholm with the provision the SUP terminates if use is discontinued for more than 30 days other than regular school breaks. Council discussion was generated. Coker confirmed maximum student population counts, location of main classrooms; Church already has a Certificate of Occupancy for Assembly which is the same for schools; anyone can request an SUP be reviewed; if school fails, another school could operate in its place. **A vote was cast and the motion to approve the Specific Use Permit with conditions listed in the Staff Report and above carried with 4 in favor, 0 opposed (Bloom, absent)**

13. Public Hearing - Comprehensive Plan (Future Land Use Plan) and Zoning Change. Mayor Short opened the Public Hearing to receive input regarding a proposed revision of the City of McLendon-Chisholm Comprehensive Plan (Future Land Use Plan) Map Designation from Low Density Residential to Single Family Residential and Commercial to Commercial for 3.516 acres of land located at 411, S. State Highway 205, McLendon-Chisholm and Council will receive input regarding a proposed amendment to the City of McLendon-Chisholm Zoning Ordinance, Chapter 14 of the Code of Ordinances, changing the zoning district designation from General Business (GB) and SF 2.5 (Low Density Single Family-Residential requiring a minimum lot size of two and one-half acres of land) on 3.516 acres of land located at 411 S. State Highway 205, McLendon-Chisholm, to a Planned Development District allowing for "GB" General Business Zoning District Uses and for the additional uses listed: winery, tasting room, outdoor deck and a barrel room. *(Requested by C&G Ros Development, LLC)*

The following persons spoke during the Public Hearing:

Applicants Greg and Carol Rosini presented their requests to 1) amend the land use map to accommodate their proposed business and 2) zoning change to a Planned Development allowing for General Business Uses and for the additional uses of a winery, tasting room, outdoor deck and barrel room.

Gary Nickel, 612 Kentwood Road, asked about how many bottles of wine must be sold to sustain the business.

Jeremy Swindoll, 261 Meadowcreek, spoke against the request; Council should trust P&Z Commission's recommendation; contrary to existing Land Use Plan; no reason to move the zoning district toward the neighboring property owners; concerned about potential other phases mentioned in original request; what if others want to come to M-C and change the rules; not sure why they purchased the property; he found out about the zoning issues after he purchased his home; commented Council Member Balkum spoke at P&Z Meeting in favor of the request but did not identify herself as a Council Member and suggested she should recuse herself.

Mayor Short interjected that any complaints may be directed to Staff.

Applicant Greg Rosini commented that when he first approached the City he was advised to include all possible plans in his application and that is why the original proposal included several phases. The original proposal is off the table; no event center planned; he does want the deck on the pond; and the Comprehensive Plan is a living document that can be amended.

David Pughes, 408 Herron Cir., spoke against the request; and follow the current Land Use Plan.

Margaret Peck, 247 Meadowcreek Drive, spoke against the request; concerns over noise; increased traffic; deck; short term rentals; water usage; other wineries are not in neighborhoods; concerts; parties; impact on future of M-C; and if allowed then what is next.

Lesley Schwalje, 262 Meadowpark, Vice Chairperson P&Z Commission, spoke against the request; lives adjacent to the proposed winery; Land Use Map updated just two years ago; City Survey shows desire for central business area and natural locations for such districts are intersections; current use is low density residential and it should remain so; and it would be a slippery slope for Council to approve the request.

The Public Hearing was closed at 8:20 p.m.

The Mayor recessed the meeting at 8:20 p.m.

The meeting reconvened at 8:36 p.m.

18b. Larkin moved to table Item 18b. Herren seconded the motion. A vote was cast and the motion carried with 4 in favor, 0 opposed (Bloom, absent)

14. Ordinance No. 2018-07 Approving an Amendment to the Comprehensive Plan (Future Land Use Plan) and Zoning Change. Discussion and action regarding a proposed Designation to the Comprehensive Plan (Future Land Use Plan) from Low Density Residential to Single Family Residential and Commercial to Commercial for 3.516 acres of land located at 411, S. State Highway 205, McLendon-Chisholm and action regarding a proposed request for an amendment to the City of McLendon-Chisholm Zoning Ordinance, Chapter 14 of the Code of Ordinances, changing the zoning district designation from General Business (GB) and SF 2.5 (Low Density Single-Family Residential requiring a minimum lot size of two and one-half acres of land) on 3.516 acres of land located at 411 S. State Highway 205, McLendon-Chisholm, to a Planned Development District allowing for "GB" General Business Zoning District Uses and for the additional uses listed: winery, tasting room, outdoor deck and a barrel room. (Requested by C&G Ros Development, LLC)

Turnbull, seconded by Herren, moved to approve Ordinance No. 2018-07 approving and amendment to the Comprehensive Plan (Future Land Use Plan) and zoning change as requested by the applicant and with conditions listed in the Staff Report.

City Planner Mike Coker provided the Staff Report with background information including: C&G Ros Development LLC has requested a change in zoning on the subject property from single family residential and business to a General Business [GB] zoning district that will allow for a number of commercial business to be located on the property. The applicant for the change in zoning has requested an amendment to the Comprehensive Plan consistent with Future Land Use Policy 12. The property on both sides of the subject property has the same future land use designations and the same zoning districts. To the east of the subject property is Sonoma Verde, a high density residential subdivision. When a request for a change in land use is inconsistent with the Future Land Use Map [FLUM], a request to the City Council must first be made to amend the FLUM. Then, if the FLUM is amended, the application may be made to change the land use. Further, if a request to change zoning is inconsistent with the Comprehensive Plan, the applicant should request a change in the Comprehensive Plan and if the Comprehensive Plan is amended by the City Council, then the applicant should request a change in zoning that is consistent with the revised Comprehensive Plan. The subject property fronts on State Highway 205. SH 205 is designated on the Thoroughfare Plan as a six-lane divided highway contained within 150 feet of right of way. The current zoning is a combination of commercial [fronting on SH 205] and low density single family residential [minimum 2.5 acres per lot]. The Planning & Zoning Commission recommended denial of both the request for the Land Use Map change and zoning change.

Coker recommended approval of an amendment to the Future Land Use Map of the McLendon-Chisholm Comprehensive Plan to designate the front 350 linear feet [southernmost starting point of parcel being considered] of land [containing 3.516 acres of land] identified as: 411 S. State Highway 205/Rockwall County Parcel identification number 11440 from low density single family residential to commercial due to consistency with the City Comprehensive Plan.

Coker also recommended approval of an amendment to the zoning district designation of the McLendon-Chisholm Zoning Ordinance to designate the first 350 feet east of SH 205 and containing 3.516 acres of land, identified as a portion of: 411 State Highway 205/Rockwall County Parcel identification number 11440 from a combination of General Business {GB} and low density single family residential [SF 2.5] to a Planned Development District for General Business uses and those uses allowed in the Conditions as follows:

CONDITIONS:

Uses allowed:

The only uses allowed in this planned development district are:

LAND USE

PARKING REQUIRED

Those uses allowed in the McLendon-Chisholm General Business Zoning District and:

Winery with tasting room

[this use must conform to Chapter 16
Of the Texas Alcoholic Beverage Code]

One space for each 200 square feet of retail space
One space for each 100 square feet of tasting room
One space for each 4000 square feet of fermenting,
processing, bottling or storage of wine production or
storage facility [this includes a barrel room].

Accessory Uses that are customarily incidental to any land use authorized by this Planned Development District may not exceed five (5) percent of the land use to which they are customarily incidental, however an outdoor seating deck when adjacent to or accessory to a winery or wine tasting room is not restricted five (5) percent of the main use.

Required Parking:

- Parking spaces shall conform to the size and shape requirements of the Zoning Ordinance.
- Minimum parking shall be provided in accordance to the parking shown above.
- Required parking spaces may be shared between and by all uses on the property.
- For all General Business Zoning District uses parking shall be provided in accordance with the requirements of the City of McLendon-Chisholm Zoning Ordinance.

Setbacks:

Setback in this planned development district shall be as shown below:

Front yard	75 feet
Side yard	25 feet
Rear yard	25 feet

Note: entry or exit drives and architectural entry features may be placed within the required setbacks but they must be shown on any required site plan. Additionally, any driveway adjacent to State Highway 205 shall have been issued a permit from the Texas Department of Public Safety a copy of which shall be submitted concurrently with any request for development or construction. Driveways and entry features must provide sufficient distance from any adjacent property so as not to be a hazard to the vehicular travelling public.

Height:

The maximum height of a building shall not exceed 45 feet.

Stories:

There is no maximum number of stories.

Screening:

Visual screening shall be provided between commercial buildings and parking areas when adjacent to residential uses. Visual screening shall be a minimum of six feet in height and may be living and irrigated hedge materials or constructed in accordance with Section 6-8 of the McLendon-Chisholm Zoning Ordinance. All dumpsters shall be screened from State Highway 205 and from adjacent residential property by solid screening that complies with the Section 6-8 of the McLendon-Chisholm Zoning Ordinance. If visual screening is used, a landscape plan shall be reviewed by the Planning and Zoning Commission and approved by the City Council.

Site Plan:

A site plan that conforms to Section 6-1 of the McLendon-Chisholm Zoning Ordinance is required for every phase of development for all uses permitted by this planned development district. Required site plans shall be approved by the Planning and Zoning Commission and by the City Council prior to the issuance of a certificate occupancy or construction or development permit. The site plan approval process shall include elevations of all structures existing or to be built within this planned development district.

Site plans must show emergency apparatus/vehicle access roads and turnarounds that conform to the adopted Fire Code.

Discussion was held among Council including concerns of screening requirements, parking, future widening of SH 205 and platting of the property will be required.

A vote was cast and the motion carried to approve Ordinance No. 2018-07, approving and amendment to the Comprehensive Plan (Future Land Use Plan) Future Land Use Map of the McLendon-Chisholm Comprehensive Plan to designate the front 350 linear feet [southernmost starting point of parcel being considered] of land [containing 3.516 acres of land] identified as: 411 S. State Highway 205/Rockwall County Parcel identification number 11440 and approval of an amendment to the zoning district designation of the McLendon-Chisholm Zoning Ordinance to designate the first 350 feet east of SH 205 and containing 3.516 acres of land, identified as a portion of: 411 State Highway 205/Rockwall County Parcel identification number 11440 from a combination of General Business [GB] and low density single family residential [SF 2.5] to a Planned Development District for General Business uses and additional uses listed: winery, tasting room, outdoor deck and a barrel room with conditions as listed in the Staff Report. 4 voted in favor, 0 opposed (Bloom, absent).

The Mayor moved to Items 8 & 9 which were considered together.

8. City Hall Plat (Fire Station) and 9. Fire Station Building Permit Process.

Council discussed with City Planner Coker the directive given on June 5 to move forward with platting the property across from the City Hall parking lot and fronting FM 550 for eventual construction of a fire station. Council inquired as to why this has not moved forward. City Planner Coker and City Engineer Dub Douphrate responded that additional information is needed to move forward in platting the property including a building site plan, identifying the exact amount of land and dimensions to be platted; and topographical survey.

It was determined that Dub Douphrate will subcontract with a surveyor for the topography map and plat and will create the civil drawings for grading, drainage, utilities, etc.

Additional discussion regarding the site plan was discussed. Coker indicated it could take three months for the site plan to be developed, at least 30 days for the survey work and 60 days for the civil drawings.

Balkum referred to a conversation at the June 19 Council Meeting in which Coker indicated it would only take about 10 hours for the site plan drawing. She further commented that by using the Morton Company, it is one stop shopping and they could break ground in 90 days. Douphrate remarked they need a building footprint, driveway positions for the site plan. Coker indicated he liked the idea of using the main access already constructed. Turnbull asked if they survey could be done when the amount of land is determined. Coker affirmed and further commented he could also do any ADA work required as he is certified. Council directed Coker and Douphrate to plat the land fronting FM 550 moving south to the end of the existing concrete drive and east to the property line and then north to FM 550 again. Turnbull indicated a desire to keep the only tree on the property. Douphrate will obtain bids for survey work and will select the surveyor to do the work noting that currently surveyors are quite busy.

Herren asked questions about the best location for a fire station and has that been determined. There was discussion regarding Hwy. 205, FM 1139 and FM 550.

Mayor Short moved to Item 6.

6. City Planner Interview. Mayor Pro Tem Turnbull asked Coker to explain his role as City Planner. Coker replied that he reviews plat and zoning change applications, ensures that applications are consistent with zoning, and other City requirements, coordinates efforts with City staff including the Building Official, City Secretary and Administrator as needed, site plan review, works with developers to meet City regulations, attends P&Z and BOA meetings and provides analysis and support to the boards. Turnbull asked about the free one-hour consultation the City provides to potential land use applicants and if there were any issues. Coker indicated that one hour is not enough time to get even general questions answered.

7. City Engineer Interview. Dub Douphrate indicated he provided technical review of engineering plans such as drainage, utility, detention ponds, determines how land downstream from a development will be affected; plan review and inspection of dirt work; testing; reviews ongoing drainage issues, works with developers and property owners to evaluate an issue and determine appropriate course of action to resolve an issue. Douphrate and Coker also assist with drafting new developer's agreements along with the City Attorney and ensure all requests are consistent with agreements.

The need for new maps was briefly discussed including GIS, subdivision, zoning, city limit maps. It would be nice to obtain water and sewer maps and City design standards need to be updated.

Mayor Short moved to Item 20.

20. Economic Development Advisory Panel – Discussion and action regarding establishing a Citizen Advisory Panel for Economic Development. **This item was postponed to the next agenda.**

5. City Attorney Interview. David Paschal described work he performs for the City such as review or drafting of new resolutions or ordinances, works with staff and consultants, drafts and reviews contracts or other agreements, provides legal advice regarding government operations, election issues, Texas Open Meetings Act, Public Information Requests, personnel issues, annexations, attends Council Meetings as requested and is available for Executive Sessions by phone conference

if needed, serves as the Municipal Prosecutor, handles non-routine tasks such as litigation, Sonoma Verde PID issues, and special applications.

Balkum asked questions regarding law suit costs and open records regarding the law suit costs. Paschal indicated that how much he charges is public record but some information on the invoices include confidential subject matter and cannot be disclosed. Approximately \$65,000 was spend on the lawsuit. City Attorney's advice was sought less often by previous Councils. Current Council uses City Attorney as necessary to prevent problems. Balkum asked about the 4000 ETJ acres released to Rockwall. Paschall summarized: three properties in the ETJ, regulatory controls are limited in the ETJ; Any Water Control Improvement District, which is another political subdivision with taxing authority, are created as a means to fund infrastructure. The land owners must ask permission from McLendon-Chisholm but if we denied it would go to TCEQ and would likely be approved; and City can only control subdivision regulations in the ETJ. Procurement law was discussed. Paschall explained any purchase over \$50,000 is subject to procurement and competitive bidding with few exceptions for heath and safety matters such as garbage collection or ambulance service. Discussion continued between Paschal and Council regarding notice requirements for public hearing for zoning related items. Paschal indicated notices must be published 15 days in advance of the hearing and property owners within 200' of the zoning subject application must be notified within 10 days of the hearing. Paschall's retaining and billing arrangement was briefly discussion.

Mayor Short recessed the meeting at 10:05 p.m.

The meeting was reconvened at 10:13 p.m.

Council moved to Item 17

17. First Amendment to Agreement for Fire Protection Services – Discussion and action to consider the First Amendment to the Agreement for Fire Protection Services between the City of McLendon-Chisholm and the McLendon-Chisholm Volunteer Fire Department. **This item was postponed.**

18. Fiscal Year 2018 – 2019 Budget Discussion – Discussion and possible direction to staff regarding FY 2018-2019 Budget. **All items are postponed.**

- a. McLendon-Chisholm Fire Rescue (MCFR) and McLendon-Chisholm Volunteer Fire Department (MCFVD) budget and merger agreement discussion and action.
- b. McLendon-Chisholm Fire Rescue (MCFR) budget discussion and possible direction to staff.
- c. Review Fee Schedule

Council moved to Item 15

15. Web Audio Options for Public Meetings and Live Streaming/Video/Audio Production – Council Member Balkum will provide information regarding providing audio links for the City's website and review potential providers for live streaming of meetings.

Balkum commented that she is looking at web options for streaming. Previously, Balkum provided information that other cities pay from \$12,000 to \$78,000 for services. Balkum presented information regarding Open Media; partnered with YouTube; embedded code to get material on website; streaming connected on website and YouTube; search capable; can connect to agenda packet; grant available for populations under 5,000 for software; if over 5,000 cost is \$6,000; two week processing; list of items needed; cameras needed; views of cameras; audio would need to match; possibility of making audio file available using Amazon web services; sound cloud; .3 per gigabyte per month for audio. very affordable.

Turnbull asked about \$5,000 grant. Balkum confirmed this is for the service.

Mayor Short moved to Item 19.

19. Videoconferencing. Michael Huggins presented information regarding various IT services including video and audio streaming; multiple SSIDs; those could be subnetted for different speeds; speed is too slow to stream reliably; permanent solution would tie in web camera to website; webcam wiring PC preferred; skype for Business; Office 365 includes Skype for Business; may use on android device; 10 remote sessions in Fate with no issues; Balkum asked questions about Ameba camera; need for dedicated person to operate; guidelines require a dedicated person to make sure videoconferencing works throughout the meeting; Huggins could set up and teach staff or Council Members to use; currently doing supplemental IT services as need for City; Huggins capable for providing website support; network infrastructure; open records requests; fluent with all computers; can suggest camera; connect YouTube; matrix controls TVs but no controller; mixers can be controlled by iPad and audio can be adjusted; City needs quicker IT response; length of meetings regarding hosting; City already has a lot of equipment but needs some additional equipment to work appropriately; requirements regarding videoconferencing and whether Council Members must be able to see Council and presenters but not audience; screen must be over 27 inches; and Huggins certifications limited due to cost of certifications but he has attended classes. Herren contacted DIR about 551.127 videoconferencing; may use web-based solutions; all Council Members and audience must see and hear the person participating by videoconferencing. Short wants a permanent solution for anyone who needs to videoconference to participate that satisfies requirements and that is ready to go whenever needed. Herren showed Logitech camera for \$349; current network speeds were discussed as inconsistent dependent upon traffic; voice tracking camera discussed; and different answers from DIR depending on who answers the phone and interprets the law.

Council directed staff to work with City Attorney to develop a resolution permitting Council Member participation via videoconferencing for the next agenda.

Mayor Short moved to Item 16.

16. Statement by Council Member Balkum. This item is postponed.

Mayor Short moved to Item 21.

21. Reports

a. Financial Report for June 2018. An Escrow Agreement will be drafted to set up the 2035 bond payment and partial 2034 bond payment as determined by Council Resolution last year.

b. Building Official Report for June 2018. No comments.

c. Rockwall County Sherriff Activity for June 2018. No comments.

d. McLendon-Chisholm Volunteer Fire Department and EMS Activity for June 2018. Council Members requested run reports similar to what they have received in the past.

e. 3rd Quarter Investment Report, report was provided. Investment Committee met and determined to keep only 1.5 months of revenue in accounts at Alliance Bank and move the remainder to LOGIC.

22. Council Member Reports and Announcements

a. Mayor's Report and Announcements. No additional comments.

b. Council Member Larkin. No comments.

c. Council Member Turnbull. Budget, Finance and Investment. No additional comments.

d. Council Member Herren. Roads and Transportation. Road Consortium will meet July 25.

e. Council Member Bloom. Absent.

f. Council Member Balkum. Communications, Community Engagement, Emergency Services Committee. Suggested Coffee Chats with no more than two Council Members and the Mayor; Coffee Chats are usually held in the mornings. Veterans Brick Campaign first order deadline is approaching. Originally ESAC wanted to host a Town Hall Meeting in July but may be in August; eblasts communications; Balkum and Turnbull attended the Chamber of Commerce Luncheon. Judge Sweet will provide his presentation.

23. Turnbull, seconded by Balkum, moved to adjourn. A vote was cast and the motion carried with 4 in favor, 0 opposed. The meeting adjourned at 11:28 p.m.

ATTEST:



Lisa Palomba, City Secretary

APPROVED:



Keith Short, Mayor

