



CITY COUNCIL
City of McLendon-Chisholm, Texas
Special Meeting Minutes
October 3, 2018

The City Council of the City of McLendon-Chisholm convened for a second Special Meeting on Tuesday, October 3, 2018, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short	Mayor (Absent)
Adrienne Balkum	Council Member
Herman Larkin	Council Member
Scott Turnbull	Mayor Pro Tem
Jim Bloom	Council Member
James Herren	Council Member

Staff Present:	David Butler	City Administrator
	Lisa Palomba	City Secretary
	Jim Simmons	Fire Chief/Fire Marshal

1. The meeting was called to order at 8:24 p.m. by Mayor Pro Tem Turnbull.

Mayor Pro Tem Turnbull announced that the Invocation and Pledges as well as the Rules of Decorum were addressed during the first meeting so these items will be omitted at this time.

4. Citizen Comments

Lance Agee, 1509 Via Toscana, thanked MCVFD and Chief Simmons for efforts containing the recent kitchen fire on Connie Lane. Further comments were made regarding former Mayor Steinhagen supporting a sales tax and promise not to raise property taxes without citizen approval. Merging with MCVFD makes the most financial sense.

Mark Kipphut, 31 Fireside Drive, City Council has struggled regarding how to resolve the fire issue with breakdown of trust being a main issue. He further commented that stress is taking its toll on people.

5. Executive Session. Mayor Pro Tem Turnbull recessed the meeting into Executive Session at 8:32 p.m. in accordance with Government Code 551.074 of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator, Assistant City Administrator, City Secretary/Treasurer; Fire Chief/Fire Marshal and Administrative Assistant.

6. The meeting reconvened at 9:42 p.m.

7. Mayor Pro Tem Turnbull announced that no action was taken.

8. Job Position Descriptions.

Council Member Bloom, seconded by Council Member Larkin, moved to discuss item 8. Council confirmed their acceptance of job descriptions for City Administrator/City Secretary, Building Permit Technician, Assistant to the City Secretary, and Administrative Assistant.

Further discussion was held regarding the Fire Chief and Fire Chief of Operations job descriptions and the difference between the two. Council determined that more clarification is needed and these descriptions should be adjusted and brought back to Council at a future date.

Mayor Pro Tem Turnbull moved to accept all non-fire job descriptions as written and table the fire job descriptions. Bloom provided a second to the motion.

A vote was cast and the motion carried with 5 in favor, 0 opposed.

9. Salary Scale for City jobs.

Salaries for SAFER funded positions were set at \$45,000. It was suggested to remove the provision beginning "All fire...allows". Turnbull, seconded by Bloom, moved to approve as revised.

A vote was cast and the motion carried with 5 in favor, 0 opposed.

10. Resolution Adopting Personnel Policies.

Council Member Balkum, seconded by Council Member Bloom, moved to discuss the item.

The floating holiday was discussed and it was explained that every employee would receive a floating holiday.

Council Member Larkin said the City should pay 100% of insurance premiums for fire employees.

Council Member Balkum commented that they budgeted for the City to pay 100% of the premium for all qualified employees with a 90 day wait period.

Council discussed retirement and it was pointed out that this was addressed by the City's participation in TMRS.

Mayor Pro Tem recessed the meeting into Executive Session at 10:30 p.m. in accordance with Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator, Assistant City Administrator, City Secretary/Treasurer; Fire Chief/Fire Marshal and Administrative Assistant.

The meeting reconvened at 10:40 p.m.

No action was taken in Executive Session.

Council Member Herren, seconded by Council Member Balkum, moved to table final approval of the Personnel Policies until the next meeting.

A vote was cast and the motion carried with 5 in favor, 0 opposed.

11. Ordinance for Agenda Preparation.

Council Member Balkum requested this item be postponed until October 9.

12. Reports. No comments.

- a. Financial Report for August 2018
- b. Building Official Report for August 2018
- c. Rockwall County Sherriff Activity for August 2018
- d. McLendon-Chisholm Volunteer Fire Department and EMS Activity for August 2018

13. Updates, Discussion and Direction to Staff.

- a. Fire Station Site Plan, Platting and Permitting. Will be discussed Oct. 9
- b. RFP for Trash and Recycling
- c. City Map Updates
- d. Veterans Memorial Brick Campaign Fundraiser
- e. Code of Ordinance Updates. Will be discussed Oct. 23
- f. City Council Member requests for future agenda items

There being no further business, Mayor Pro Tem Turnbull adjourned the meeting at 10:47 p.m.

ATTEST:

APPROVED:



Lisa Palomba, City Secretary



Keith Short, Mayor

