The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, October 9, 2018, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short  Mayor
Adrienne Balkum  Council Member
Herman Larkin  Council Member
Scott Turnbull  Mayor Pro Tem
Jim Bloom  Council Member
James Herren  Council Member

Staff Present:  David Butler  City Administrator
Lisa Palomba  City Secretary
Jim Simmons  Fire Chief/Fire Marshal

1. Call to Order

Mayor Short called the meeting to order at 6:38 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Short announced the Rules of Decorum are in place and are to be observed throughout the meeting.

4. Citizen Comments.

Michael Davis 106 Chaney Place, stated that he wanted to speak on agenda item 19. He is opposed to the exception they are asking for because it separates the government from the citizens it represents, and he is opposed to anything that does that. He added that if an exception was needed he does not feel it should be so broad. He pointed out that other materials include brick, metal, bamboo, Legos and more. He does not feel they should ever include an ordinance that vague.

David Day 211 Tucker, commented that he also feels the ordinance should be written with greater specificity. He suggested that if the change is due to budgetary issues than it simply should be put before the people. He saw that there was a statement that the Mayor published on the contract between the Volunteer Fire Department and the City and he appreciates that, but he does feel that more information needs to be given. The people
need to be better informed of what the issues are and why people are choosing to vote the way they are.

Lance Agee 1509 Via Toscana, stated that if they do not have a plan there is no reason to change an ordinance. What the City should do is get quotes and then get feedback from the City before making changes. He feels the way the City is going about doing things is backwards. He re-emphasizes that they should do research before making changes and suggested for them to look at some other cities who have metal fire stations. Lastly, he asked for them to let the people know when the fire trucks arrive.

5. Approval of Minutes.

Mayor Short stated he believes they are only approving the August 21, 2018 Meeting Minutes.

Ms. Palomba responded that the request is for approval of both the August 21, 2018 and August 28, 2018 Meeting Minutes.

Council Member Balkum, seconded by Larkin, moved to approve the August 21, 2018 Minutes. A vote was cast and the motion carried unanimously.

Council Member Balkum, seconded by Larkin, moved to approve the August 28, 2018 Minutes. A vote was cast and the motion carried unanimously.


Mayor Short invited each of the representatives to come up one at a time and present before Council.

Scott Hunter, representing Waste Connections, stated they are the City’s current provider and the price that was submitted to them includes the service the City is currently receiving in addition to brush pickup. The price also includes all services, taxes, and fees. Your average bill is $31.61 a month under our proposal. A breakdown of that price would be $21.05 for polycart service, $4.50 for recycle, and $1.50 for brush collection for a total of $27.05. He added that if they City chooses to get a polycart for recycling that would change the price from $4.50 a month to $5.45 a month.

Mayor Pro Tem Turnbull clarified that the total cost would be $27.05 a month including all the additional fees such as taxes.

Waste Connection Representative stated the additional taxes and fees are not included.

Mayor Pro Tem Turnbull asked if they are charging them $75.44 every three months.

Hunter responded that the City is billed monthly.
Mayor Pro Tem Turnbull stated they get billed every quarter.

Hunter replied that he is correct. He added that he assumes the $75.44 includes all the fees and taxes.

Mayor Pro Tem Turnbull stated that what they are looking at is a $20 a month increase plus the franchise fees.

Hunter agreed that was correct.

Mayor Pro Tem Turnbull stated that currently they are using dual axle trucks unless a special situation comes up and they must use a different truck in order to meet their requirements.

Hunter commented that they currently use a smaller truck.

Mayor Pro Tem Turnbull pointed out that last Friday a larger truck came through the town. He then asked what determines when trucks with extra axles come into Town.

Hunter responded that those trucks are typically meant to be used for transportation to and from a land fill and not on city streets.

Mayor Pro Tem Turnbull commented that when those trucks are in town, they are putting all that weight on City streets.

Hunter replied there is no other way to drive down it without putting the weight on the street.

Mayor Pro Tem Turnbull suggested that they could drop the extra axle.

Hunter stated that they are not meant to be used that way since they are not steerable.

Mayor Pro Tem Turnbull asked if a homeowner puts all their brush in their one container if that would be a problem.

Hunter replied that it would not be a problem and clarified that the proposal limited brush pick-up to four cubic yards.

Council Member Herren clarified that there was not a bid for electronic recycling.

Hunter stated that is correct.

Council Member Herren asked if the monthly bulk waste collection would add $1.50 to each household monthly bill.

Hunter stated that is correct.
Council Member Balkum asked about single and dual axle vehicles.

Hunter stated that the theory of a single axle is better on city streets comes from a lack of understanding. The pounds per square inch are much greater on a single axle truck than on a tandem axle truck. Hunter continued his remarks and stated that if you look at the footprint of the tire and the amount of weight applied to the street is much greater on a single axle truck than a double axle. There is a misconception out there that single axle trucks are much better for streets.

Council Member Herren asked if either a single or double axle truck can carry more weight.

Hunter replied that the tandem axle trucks can carry more weight. The weight of the vehicle is different the tire "foot print" and the actual pound per square inch (PSI) being applied to the road.

Council Member Herren stated that the City and the citizens do not want the heavier trucks that can carry more weight but smaller trucks that carry less weight.

Hunter stated that he understands that there is a misconception and the amount of damage with a single axle truck is quite a bit different.

Mayor Short thanked him for his time.

Rick Bernas from Republic Services, gave an overview of the company for Council giving the number of people they employ, landfills they own, and recycle centers they operate among other information. The proposal they have for the City includes 96-gallon carts for waste and 96-gallon carts for recycle as well as weekly bulk services. The waste trucks are 20 yards which is a single axle and 26 yards for recycle trucks which are tandem axle and the estimated load for both of those is around 44,000 pounds.

Bernas stated that they are very involved with the community and would be adequately prepared to help them in any sort of emergency due to units that run very close to McLendon-Chisholm. The company also has a My Resource App that is free that allows people to report things, pay online, schedule pickups, and more. The company also offers a call ahead service that reminds people of which day their trash service is coming. Trucks are tracked with GPS which allows the City to be notified of issues right away. Other programs available can be available to individual households instead of the City having to select a service all together which keeps City costs down. The cost per home per month with all fees is $24.41 and all City services are included in that fee. They also have had experience transitioning into Cities and plan to keep open communication in order to make it go smoothly.

Council Member Larkin asked where the recycle facility is located.
Bernas replied that it will be located at 4200 East 14th street in Plano Texas. He clarified that is the address of the new recycle center opening up in December.

Council Member Larkin asked if that is exclusively used by company trucks or can customers bring recycle over individually.

Bernas stated they are working on making a decision on that, but people can always call and ask for a special pickup if they would like.

Mayor Pro Tem Turnbull asked if the trucks are side or back loading.

Bernas responded that the recycle trucks are side load and the regular solid waste trucks are rear load.

Mayor Pro Tem Turnbull asked if the recycle trucks are short enough that cul-de-sacs do not present a problem.

Bernas replied that they would not since they are shorter vehicles.

Mayor Pro Tem Turnbull asked if the tag axle only comes down when the company is transporting between their last stop and the land fill.

Bernas stated that was correct. He clarified that it is still a 20-yard vehicle and not a larger vehicle.

Mayor Pro Tem Turnbull asked if they would be alright with homeowners filling the polycart with things such as grass clippings.

Bernas responded that would not be a problem. He added that they can also set them right outside the container and it would go right along with the solid waste.

Mayor Pro Tem Turnbull asked if the $20.50 is the total cost.

Bernas responded that is without the franchise fee and the tax. It comes to $24.41 when you add in those extra costs. They also can do an additional electronic event once a year by adding 90 cents per home per month.

Council Member Balkum asked if they are open on Saturdays.

Bernas responded that they do run on Saturdays. Their hours are eight to noon on Saturday. He added that they are proposing Monday for the City’s pickup day.

Council Member Balkum asked why they chose Monday.

Bernas responded that it keeps the costs down due to employee schedules and truck availability among other things.
Council Member Balkum asked about the environmental friendliness of their landfills.

Bernas stated that they use solar covers for power in some areas, they run a percentage of CNG trucks, and they continue to invest in recycle centers.

Council Member Balkum asked about the history of how the Auto Nation vehicles became part of their fleet.

Bernas stated that was many years ago. He clarified that they have since sold that piece of the company off and if you go back through their history there have been a lot of acquisitions and mergers which is how the company grew.

Council Member Balkum thanked Mr. Bernas for explaining earlier why service would be on Monday.

Mr. Bernas stated that if they do get the honor of doing business with the City everyone will get an automated phone call letting them know when their services will be.

Council Member Balkum asked if that would be through the Mobile App.

Mr. Bernas responded that it would be an actual phone call. They do that with ice days and holidays as well if their pick-up day must change.

Council Member Balkum responded that is a very nice feature.

Council Member Herren asked how it would affect them since there are typically a lot of Holidays on Monday.

Bernas stated the service would simply be pushed back to Tuesday. He also believes there are only about three of them a year.

Council Member Herren asked about the $75 polycart fee.

Bernas stated that charge is only applicable if it looks like damage to the cart was from citizens and not the normal wear and tear of use.

Council Member Herren clarified the charge was not applicable to the delivery of the first polycart.

Bernas responded that there would not be a charge for the first one.

Mayor short thanked Mr. Burnes for his time.

Jason Roemer from Community Waste Disposal gave a brief history and overview of the company including that it was started by his father and is still privately owned. The
company is small enough to allow cities to always get a decision maker on the phone. The company has a collection of 140 vehicles 50% of which are CNG and have an additional axle to reduce wear and tear on city streets. Their two-axle truck has a GVW of 33,000 pounds and a four-axle truck has a GVW of 54,000 pounds. The difference in the cost comes from them being able to use the larger trucks to pick up waste in more cities which is a better utilization of their assets. He added that all the costs on the pricing page are based off using 95-gallon carts. They also quoted picking up 4 cubic yards on bulk or brush which is monthly, but it can be spread across each week if that is what they City would like.

Roemer stated that some of the options they provided were for the Extreme Green Event, which is an annual Household Hazardous Waste (HHW) and electronic waste collection. The Extreme Green Event would be provided at an additional 88 cents per home each month. There is also an option for a quarterly door side household hazardous and electronic wasted collection which is 64 cents per home each month. The service cost with all fees included is $21.31 nor including the Extreme Green Event or quarterly door side pickup. If they went with the option with a recycle cart that would bring the cost up to $23.53 per month.

Council Member Balkum asked for more details about events. She specifically asked if the company would send out flyers or if the City would be responsible for that.

Mr. Roemer stated that the company puts together a brochure upon implementation that will be attached to the cart. However, moving forward the company would provide them with as many graphics as they needed for no additional costs, but any printed materials would be the City's responsibility.

Council Member Balkum asked what their proposed date of service would be.

Mr. Roemer responded that they are open to whatever works best for the City. He clarifies that they would run one day a week and if they like the idea of Monday they could make that their service day.

Council Member Balkum stated that she read their customer service is open from Monday to Friday from 7:30 a.m. to 5:30 p.m. and Saturday from 8 a.m. to 2 p.m.

Mr. Roemer stated that is correct.

Council Member Balkum asked if there was an issue on Friday if the Company would send a truck out on Saturday to fix the issue.

Mr. Roemer responded if they are notified within 24 hours, they would do that.

Council Member Balkum asked for him to address more on landfills and asked if they are environmentally friendly.
Mr. Roemer stated that they do use their competitors' landfills, but all meet Environmental Protection Agency (EPA) standards. He clarified that they must pay a gate fee in order to dump in the landfills, but he does not know much more about the process after that since the landfill company takes it from there.

Council Member Balkum asked if their company has ever been denied access to dump anything at the landfills.

Mr. Roemer responded not to his knowledge.

Council Member Balkum asked how many CNG vehicles would be used in McLendon-Chisholm.

Mr. Roemer replied that this City would use one truck and if they choose to use the two-axle trucks they have about 8 total, 6 of which are diesel, and 2 CNG. He added that more of their larger tucks are CNG and that any new trucks purchased are CNG.

Council Member Balkum asked for Mr. Roemer to explain more about the recycle revenue sharing.

Mr. Roemer stated that currently there is no real revenue sharing since there is not much revenue. He added that a few years ago there was a lot of profit coming from recyclable materials which they were able to share with the cities.

Council Member Balkum asked about what they do to educate people about recycling and how effective it would be for the City.

Mr. Roemer stated that the RFP called for $1,000 per year in educational materials, which is built into their pricing. It really comes down to the commitment though and finding what questions people have once they have bought into recycling.

Mayor Pro Tem Turnbull asked if they get everyone in the City to recycle more if they would be more likely to get a rebate.

Mr. Rammer responded that the rebate is solely based on the market value of the recycled materials and currently it is low.

Mayor Pro Tem Turnbull asked if the fuel cost included in the adjustment are for CNG or diesel.

Mr. Roemer responded that there is no bench mark for CNG, so they stuck with a public published threshold for diesel rates.

Mayor Short asked if there were any more questions for Mr. Roemer.
Council Member Larkin stated it seems like they have got a lot of information. He added that he would like to rehash the numbers internally and move the decision date to the next Council Meeting, but he does not know how the rest of the Council feels.

Council Member Larkin motioned to postpone announcing the decision for the awarding of the solid waste and recycle disposal contract till the Council meeting on October 23, 2018. Mayor Pro Tem Turnbull seconded the Motion.

Council Member Balkum asked if we can get their contact information sent to them.

Mayor Pro Tem Turnbull stated it should be in the binder.

Mayor short asked if there was any more discussion on the motion. He then called for a vote and the motion passed unanimously.

7. Fire Station Site Plan and Plat Update.

Michael Coker stated that the site plan for the Fire Department is drafted and he plans to have a copy to Ms. Palomba for distribution the Council on Thursday. In the designs they used National Fire Protection Association (NFPA) standards along with International Fire Code standards for apparatus design roadways and driveways. Mr. Coker stated that the location is across from City Hall. He then described the location of the driveways that are part of the plan as well as other plan details.

Mr. Coker stated that the City Engineer will apply things such as plumbing and electrical to the plat which will be presented to the Planning and Zoning Commission on the October 17, 2018 and it will then come to the Council on the 23rd if it was approved. There are a lot of standards required and a lot of concrete since the apparatus is very heavy. The site will be coming as a draft Thursday evening, so the Council can check to see if he has missed anything.

Council Member Bloom asked Chief Simmons if he was happy with the plans.

Chief Simmons responded that he met with Mr. Coker earlier and they discussed that the Fire Station would be facing Hwy. 550.

Council Member Bloom asked if Chief Simmons was fine with that.

Chief Simmons responded that he is.

Mr. Coker stated that he had it oriented, so the bays run North and South, but the front of the Station faces towards City hall. He added that it has parking for fire fighters and citizens. He added that they do have a lot of concrete due to the driveways, but the cost of it going out to 550 or out towards City hall ends up being about the same cost.

Council Member Bloom asked if the City Hall drive way was made of the same material,
Mr. Coker replied it is.

Council Member Balkum asked if there is still potential to expand for training purposes.

Chief Simmons stated that he is not sure how much is being platted but from what he saw there is still plenty of room behind the station to add more on for training if they wanted.

Council Member Balkum clarified that they would not be losing any trees.

Chief Simmons stated that he and Mr. Coker met a few weeks ago and he asked his thoughts and opinions on the project.

Council Member Balkum clarified that Mr. Coker would present to the Planning and Zoning Commission next and then asked him to clarify what he will be presenting to them.

Mr. Coker stated that he will present the final plats as well as easements that will be needed for water and sewer. He added that he will get the whole application package to Ms. Palomba on Friday and it will be scheduled for the October 17, 2018 Planning and Zoning Meeting. Discussion concluded.

Mayor Short recessed the meeting at 7:49 p.m.

Mayor short called the meeting back to order at 8:18 p.m.

8. Reimbursement Resolution.

Mayor Pro Tem Turnbull stated that when Council met on June fifth they addressed and passed this. When he went back and listened to the recording, they specified the language that was supposed to be used in the resolution that was sent to Community First. He talked to Mr. Pascall who said it would be best to pass this again and include that they want to be paid back for anything they had already expended money on that was covered under this lease.

Mayor Pro Tem Turnbull pointed out that in exhibit one it includes the down payments for the trucks. Chief Simmons has already submitted his invoice to Community Leasing for his personal protective equipment (PPE) gear which is $3,298 that will be paid directly by Community Leasing. They will also submit an invoice for his SCBA of which about $2,839.04 will be reimbursed. He clarified that in the agenda should have the number $36,137.04 and not $40,000, but if they are able to pay for the PPE equipment directly that number would be reduced even further.

Council Member Balkum asked who was paying for the $36,137.04.

Mayor Pro Tem Turnbull clarified that the $36,137.04 is the difference between $165,500 and what the City has already paid for which was $126,362.96. He added that this allows
for the City to recoup the $30,000 they previously paid with their own money which includes Chief Simmons PPE gear and a portion of the SCBA gear.

Council Member Balkum asked how quickly this will happen.

Mayor Pro Tem Turnbull stated that it will be two weeks at most.

Council Member Balkum asked if this will hold up the orders.

Mayor Pro Tem Turnbull responded it would not since the orders are already done.

Council Member Bloom clarified that what is happening is that they are using extra money from a loan to increase the budget rather than applying it back to the loan.

Mayor Pro Tem Turnbull replied he was correct.

Council Member Larkin explained that it is non-dispersed funds based on the loan which they are now asking to disperse.

Mayor Pro Tem Turnbull clarified that they had purchased things before they had completed all the paper work done and once it was done, they get to reimburse themselves, but they did not include that language in the original vote for them to be able to do that.

Council Member Balkum asked if they messed up on the language in the agreement.

Mayor Pro Tem Turnbull stated that was a night they had three different resolutions and had gone till one in the morning and so it should have been in there but was overlooked but is easy to correct.

Ms. Palomba stated that their resolutions typically have the numbers stated at the top, but this resolution did not since it was provided to them by Community National Bank, so all she needs is an amended action.

Mayor Pro Tem Turnbull stated that the issue with the language is only to make the IRS happy.

Council Member Balkum clarified that they are not losing anything.

Mayor Pro Tem Turnbull responded they are not it is only a matter of getting the money spent properly.

Council Member Bloom suggested that they could apply it back to the loan instead of finding other City expenses they want to spend it on.
Mayor Pro Tem Turnbull stated that they did not take out a loan bigger than they needed, but they are reimbursing themselves for money they paid out of pocket for things before the loan had gone through.

Council Member Bloom responded that it now made sense to him.

Mayor Pro Tem Turnbull moved to have an amended action and to have Ms. Palomba fill out the document and send the language back to Community Leasing. Council Member Herren seconded the Motion

Mayor Short Called for a vote. The motion was approved unanimously.


Ms. Palomba stated that Ray indicated that the budget amendment is not necessary.

Mayor Pro Tem Turnbull stated that their Auditor spoke with Ray today and informed him that Government Accounting Standards Board (GASB) announced a change that will take place in the middle of this lease. It will not affect 2018 but may have a minor fiscal impact on the 2019 budget. He added that they have surplus from last year and he has asked Ms. Palomba to have the checks issued for the first and second payments in 2019 prior to October first. Community leasing agreed that they could do that if the City sent them a letter stating that they would prepay one or both payments.

Mayor Short asked how many payments there are.

Mayor Pro Tem Turnbull responded there are two a year one in June and one in December. He added that they were told they should be getting an invoice soon. This reduces the surplus next year and frees up $58,000 in this year’s budget for any other expenditures they might need.

Council Member Balkum asked how long the terms of the contract are for the vehicles.

Mayor Pro Tem Turnbull responded that it is a lease which is three years long consisting of a total of six payments. He stated originally his concern was if they were paying for it on the front or back end, and they have assured them it is going on the front end. They will be saving a little bit of interest doing it this way as well, though it will not be a huge amount. He clarified it is not changing the agreement, but it is freeing up cashflow.

Mayor Pro Tem Turnbull moved to prepay the first two lease payments. Council Member Herren Seconded.

Mayor Short asked if there were any more questions. He then called for a vote. The motion was approved unanimously.
Mayor Short moved to Item 16.


Council Member Balkum stated that last year they had a community Christmas tree lighting. They would like to do this again this year and have it scheduled in advanced, so they can begin promoting it. They also want to have a Christmas light contest that Council would vote on. Today she would like to decide a date on the lighting contest, the Christmas tree lighting, and what the prizes would be for the contest as well. Ms. Balkum mentioned that you can never go wrong with cash prizes.

Ms. Palomba stated they need to be careful about the prizes because gifts of money must have some sort of public purpose associated with it.

Mayor Short asked if there would be any problems if the prizes were donated by a sponsor.

Ms. Palomba responded that would be a great option.

Council Member Balkum stated that some of her other ideas for prizes are breakfast with the Mayor, brunch with the Mayor Pro Tem, or lunch with a Council Member.

Mayor Short stated another option would be to have Council and the Mayor cater a meal for the winners.

Council Member Balkum commented that this is a way for Council to be social with the community. She then asked if anyone is opposed to doing the lighting contest.

Mayor Short stated he feels they need to build community unity.

Council Member Balkum stated it was a lot of fun last year and it can get competitive.

Mayor Pro Tem Turnbull asked when they are going to do the Tree lighting.

Mayor short stated most schools are out the 20th or the 21st.

Mayor Pro Tem Turnbull stated that they have always had a problem with the Tree lighting being too late. He added if it is going to be during the week, he would like to see it on the fourth or fifth of December.

Council Member Balkum commented that they already have a Council Meeting set on December 11, 2018.

Ms. Palomba suggested doing the Tree lighting on the same day as the Council Meeting.

Discussion was made to doing the lighting on the same day as the meeting.
Mayor Pro Tem Turnbull commented that he feels the Tree needs to be up and displayed more than two weeks before Christmas. He added another option would be to put the decorations up and add the actual function a week later. He then suggested the fifth.

Mayor Short agreed.

Council Member Herren stated that he also feels it should happen early and that it should be its own event and not on the same night as a Council Meeting. He added that they may also want to make it possible for children to participate, so they may want to avoid school nights.

Mayor Pro Tem Turnbull suggested a Saturday or a Sunday afternoon. He then asked if Council would feel it acceptable to do on a Sunday around 5 p.m.

Council Member Herren stated that what we are trying to do is get community participation and this is Texas and that is a football day.

Council Member Balkum asked if they think a Saturday would be better.

Mayor Pro Tem Turnbull stated Saturday there are college games. However, he has no preference on the night.

Mayor Short asked what time it would happen. Maybe six on that Saturday.

Council Member Balkum stated that for the lighting they would have to wait till the evening.

Mayor Short stated maybe six in the evening on a Saturday.

Council Member Balkum commented that they will have hot chocolate and cookies at the event.

Mayor Pro Tem Turnbull stated that the first year they did it they had a citizen come out and decorate the tree. He then asked who did had done this last year and if they would like to reach out to the community to see if anyone would like to do it or would they like to have a decoration day.

Mayor Short asked if this was a pre-lit tree.

Mayor Pro Tem Turnbull responded that it is pre-lit. He feels that having the community decorate the tree is also another way of getting more participation.

Council Member Herren suggested to get the basic tree up and start doing some decorations and then invite citizens to put up an ornament of their choice.
Mayor Short stated that they have six members of Council plus City Staff and he thinks it would be nice for each of them to put up a personal ornament.

Council Member Balkum stated she tried to motivate people to bring their own ornament last year, but no one really responded.

Mayor Short clarified that they have agreed to December First at six in the evening.

Council Member Balkum stated they can announce the award from the Holiday Lighting Contest on December 11th and they can work back from that date to figure out when people would need to get their lights out to have them judged.

Mayor Short commented that they judge the lights between the 7th and the 8th, which means lights would have to be up by the 7th.

Council Member Balkum clarified that they would announce the winner on the 11th.

Mayor Pro Tem Turnbull asked when they are going to provide the prize. If they are doing a catered meal it may be difficult in December since people have heavy schedules that month. He added that they can discuss the prizes later.

Council Member Balkum clarified that Council Members could do the judging on their own either the 7th, 8th, or 9th of December and then come back on the 11th to decide and announce a winner. Ms. Balkum asked if they even want to do three prizes and what sort of theme they would like for the contest.

Mayor Pro Tem Turnbull commented that he does not feel a theme is necessary.

Ms. Palomba asked if they specially want it to be Christmas or Holiday in general.

Mayor Pro Tem Turnbull responded they should do Holiday in general, so they remain politically correct.

Council Member Balkum clarified that the Lighting Contest is Holiday themed with judging happening between the Seventh and Ninth. The announcing of prizes will be on December 11th at the City Council meeting. She added that prizes for the contest will be decided at a later date.

Mayor Short stated that the Tree lighting is on the December 1st at 6pm.

Mayor Pro Tem Turnbull commented that they will have further discussion on how decorating will take place as well.

Council Member Balkum commented that last year they brought their families to the events. She then asked if they should have and ending time and suggested six to eight in the evening.
Mayor Short responded that is a good time.

Mayor Pro Temp Turnbull asked if they need an official motion on what they have discussed.

Council Member Balkum responded she thinks they do.

Mayor Pro Temp Turnbull stated he did not believe they need one since it is only guidance to staff.

Mayor Pro Temp Turnbull stated that that before they move on he would like to pull both Items 10 and 19 from the agenda. He added that he no longer needs Item 11 and so if no one else does they can pull that as well.

Council Member Balkum stated she would like to pull Items 12, 14, and 17.


Council Member Balkum asked Chief Simmons what the estimated time of arrival for the vehicles is.

Chief Simmons responded that two arrived yesterday but during a precheck they found some minor issues that the company started working on today and should be completed tomorrow morning. Once they have them back, they can fill them with water and get equipment on them, so they are ready for service.

Mayor Short asked for Chief Simmons to double check the trucks when he gets them back.

Chief Simmons stated that during the precheck he noticed about seven different issues. However, the company is doing all the work to fix the issues they found so they do not have to fix the trucks themselves. He added that he has driven them around and that the trucks are looking good.
Mayor Short asked how long it will take to get the trucks outfitted with all the equipment they need.

Chief Simmons responded that after tonight it should not take long.

Mayor Short asked Chief Simmons what he means by saying it will not take long.

Chief Simmons stated that once they get it back, they can start getting it all ready and it would be a week in the worst-case scenario.

Mayor Short clarified that they currently have two vehicles.

Chief Simmons stated that was correct and a third one will be coming next week.

Council Member Balkum stated for the recorded that the third vehicle is not an apparatus.

Mayor Short asked what the third vehicle is.

Chief Simmons responded it is a four door F-250 that will be used as a command vehicle that will carry some extra equipment in it.

Mayor Pro Tem Turnbull commented that the sirens on both vehicles work very well. He heard them tested. He also had the chance to drive one of the vehicles and they drive well and have power. He feels they were a good buy.

Chief Simmons stated they both look nice and there is a lot of room inside the cab.

17. **City Business Public Statement by Council Member Balkum.** Pulled from agenda.

18. **Resolution Adopting Personnel Policies.**

Mayor Pro Tem Turnbull stated that before they begin on Item 18, he would like to go into Executive Session to get advice on these.

Ms. Palomba stated that before they went into Executive Session, she would like to mention that last week she was told that Council agreed to pay 100% of employee premiums after a 90-day waiting period. However, *Blue Cross* has a maximum waiting period of the first of the month following 60 days, which will not quite be 90 days. She added that the only one that would accommodate the 90 days was United Health.

Mayor Pro Tem Turnbull stated that they could change it to 90 days or the policy whichever is shorter.

Ms. Palomba responded that is fine, she just wanted to be sure that everyone was aware.
Mayor Pro Tem Turnbull asked if they added anything regarding roommates.

Ms. Palomba stated that she spoke with an attorney and was told they would need a separate policy regarding roommates which she called fraternization.

Mayor Pro Tem Turnbull stated he feels they need to have something that addresses cohabitation.

Mayor Pro Tem Turnbull stated that they have now returned to Item 18.

He added that when it was last discussed they did not address the day it would go into effect and he would suggest November First would be the most appropriate date.

Mayor Pro Tem Turnbull motioned to approve Resolution No. 2018 – 29 adopting the Personnel Policies Council discussed and went through last week with the date of November First inserted as an effective date. Council Member Bloom seconded the motion.

Ms. Palomba asked which polices they are adopting.

Mayor Pro Tem Turnbull stated all the Personnel Policies which is everything except for the one on fraternization.

Ms. Palomba asked if they would like the Personnel Attorney to draft something on fraternization.

Mayor Pro Tem Turnbull stated he would and that he would like to be able to discuss that at their next meeting.

Mayor Short called for a vote on the motion. The motion to approve the Resolution 2018-29 adopting the Personnel Policies carried unanimously.


20. Executive Session.

Mayor Short called for a recess into the executive session at 9:04 p.m. in accordance with Government Code 551.074 Personnel Matters.


Mayor Short Reconvened regular meeting at 10:03 p.m.

22. Executive Session Action.
Mayor Short stated that based on what was discussed in the Executive Session they will be advertising for a part time Assistant to the City Secretary position and approved an increase in salary for Judy Rhoades.

23. Updates, Discussion and Direction to Staff:

   a. City Map Updates

      Mayor Short asked if there were any City Map updates.

      Balkum stated they are still being worked on.

   b. Code of Ordinance Updates

      Mayor Short asked where they were at on Code of Ordinance Updates.

      Ms. Palomba stated that she spoke with Kirk Frankland and they will be discussing some more so she can get more information to Council. She is also still waiting on getting more information from the City Planner and Engineer.

      Mayor Short stated if there is any way you can impress a sense of urgency on them that would be good.

   c. Veterans Memorial Brick Campaign Fundraiser

      Mayor Short asked if they are any further along with the Brick Campaign.

      Council Member Balkum stated that she reached out to other organizations and is waiting for response from them. It was also announcement in the Blue Ribbon Paper about two months ago. She added that they need to be sure they are each promoting it individually as well.

   d. City Council Member Requests for Future Agenda Items.

24. Council Member Reports and Announcements.

   a. Mayor’s Report and Announcements

      Mayor Short stated that on October 9th at 8:52 p.m. he is pleased to announce that between Chief Simmons, Mr. Pascal, Chief Murphy and his attorney they now have an Integration Agreement signed by both parties. The City has fire protection so people do not need to stress anymore.

   b. Council Member Larkin. No comments

   c. Council Member Turnbull – Budget, Finance and Investment. No comments.
d. Council Member Herren – Roads and Transportation

Council Member Herren stated that he is digesting some new information about changes on the Hwy. 205 project which he will come back to Council on a later date. At the next Roads Consortium, he would like to ask when the last survey was done on the 205. He added that he also wants to get the timing looked at for the light at Hwy. 550 and 205 since cars have been getting backed up there.

Council Member Larkin commented that it depends on the time of day.

Mayor Pro Tem Turnbull stated Mr. Herren should also ask them if the lights are synced between Highways 549 and 550.

Council Member Herren stated that he will ask. He added that he has noticed the two 549 lights are also not synced.

e. Council Member Bloom – Economic Development. No comments.

f. Council Member Balkum – Communications, Community Engagement, Emergency Services Committee.

Mayor Pro Tem Turnbull asked when the TxDOT meeting at the Baptist Church is.

Mayor Short responded that it is on October 18th at 7 p.m.

Council Member Balkum stated they can probably post something on the website about it.

Council Member Herren stated he will not be at that meeting since he will be out of Town.

Mayor Short stated everyone should have an invitation on their desk from Rockwall Women in Need for a vigil and luncheon at 11 a.m. this Friday.

Council Member Bloom asked if it is for something specific. Mayor Short stated he thinks it is for awareness.

25. Mayor Pro Tem Turnbull stated they have completed all the items and asked if they could adjourn.

Mayor short adjourned the meeting at 10:14 p.m.

ATTEST:  
Lisa Palomba, City Secretary

APPROVED:  
Keith Short, Mayor