



**CITY COUNCIL**  
**City of McLendon-Chisholm, Texas**  
**Meeting Minutes**  
**February 26, 2019**

The City Council of the City of McLendon-Chisholm convened in Regular Session on Tuesday, February 26, 2019, at City Hall, 1371 West FM 550, McLendon-Chisholm, Texas, with the following members present:

Keith Short	Mayor (Absent)
Adrienne Balkum	Council Member
Scott Turnbull	Mayor Pro Tem
Jim Bloom	Council Member (Absent)
James Herren	Council Member
Herman Larkin	Council Member

Staff Present:	Lisa Palomba	City Administrator/City Secretary
	Jim Simmons	Fire Chief/Fire Marshal
	City Attorney	Michael Halla

**1. Call to Order.**

Mayor Pro-Tem Turnbull called the meeting to order at 6:30 p.m.

2. Council Member Herren delivered the Invocation and led the Pledge of Allegiance to the U.S. and Texas Flags.

3. Mayor Pro-Tem Turnbull announced the Rules of Decorum are in place and are to be observed throughout the meeting.

**4. Citizen Comments.**

Trudy Woessner, 43 Fireside Dr., expressed concern over the third survey in a year and a half that Council wants to do. The last two surveys did not yield any answers. She questioned why they are spending more money on useless surveys. She stated she did not understand why a survey would be done so close to the elections and pointed out that most council members running for re-election usually stop spending money. She feels this survey will have an impact on the election results. She doesn't understand why it is being considered and feels like it is a waste of money.

## **5. Items for Individual Consideration**

### **5.1. Approval of Minutes**

#### **a. January 8, 2019**

Mayor Pro Tem Turnbull introduced item 5. He asked if there was a motion to approve the draft minutes.

**Council Member Balkum motioned to approve the draft minutes of January 8, 2019 with minor changes.**

**Council Member Herren seconded the motion.**

**Mayor Pro Tem Turnbull called a vote on approving the draft minutes.**

**A vote was cast and the motion to accept the January 8, 2019 minutes as a draft carried with a vote of 4-0 in favor (Councilmember Bloom absent)**

### **5.2 Fiscal Year 2017-18 City Audited Financial Statements**

City Administrator Palomba explained that the City Council engaged Murrey, Paschall & Caperton, P.C. to perform the FY 2017-2018 City Audit. Auditors spent time at City Hall gathering information to supplement the financial statements. All information requested by the auditors was provided by staff as requested. At this time, the audit is complete and the audit findings are presented for acceptance by the City Council.

Kyle Allis, with Murrey, Paschall & Caperton, P.C., was present to deliver an overview of the audit. He first extended thanks to the city staff for their help by providing the necessary documents needed to prepare the report.

Mr. Allis then gave an overview of the audit which included the management analysis which reflects a \$370,000 increase in resources; shows the expenses for the year; capital assets; long term obligations; and debt service.

Mr. Allis reported there are no changes recommended at this time.

Councilmember Balkum ask if the \$30,000 in pre-paid credits to TMRS has been paid and is reflected in this report

Mr. Allis responded the credits have been paid and are reflected in this audit as deferred outflow on page eleven.

Mayor Pro Tem Turnbull asked how the City should value the donated assets from MCVFD to the MCFD.

Mr. Allis responded there are several different avenues to determine fair market value for the items. He pointed out the city accountant will be able to help with this.

City Attorney Halla explained the Chief can look at several quotes from objective sources to determine fair market value.

Council Member Balkum ask if they would only be getting one quote or if several quotes would be obtained to determine the fair market value.

City Attorney Halla stated it didn't really matter how many quotes they get.

**Mayor Pro Tem Turnbull asked if there was a motion to accept the 2017-2018 City Audited Financial Statements.**

**Council Member Larkin made the motion to accept the 2017-2018 City Audited Financial Statements as presented.**

**Council Member Herren seconded the motion.**

**Mayor Pro Tem Turnbull called a vote on accepting the 2017-2018 City Audited Financial Statements.**

**A vote was cast and the motion to accept the Fiscal Year 2017-18 City Audited Financial Statements carried 4-0 in favor (Council Member Bloom absent)**

### **5.3 Sonoma Verde Public Improvement District (PID) Audited Financial Statements**

City Administrator Palomba explained that the City Council engaged Murrey, Paschall & Caperton, P.C. to perform the FY 2017-2018 Sonoma Verde PID Audit. Auditors spent time at City Hall gathering information to supplement the financial statements. All information requested by the auditors was provided by staff as requested. At this time, the audit is complete and the audit findings are presented for acceptance by the City Council.

Kyle Allis, with Murrey, Paschall & Caperton, P.C., presented an overview of the audited financial statements. He gave a brief explanation of assets/liabilities; the assessments; collection of fees; long-term obligations; and principal and interest.

Council Member Balkum asked about the number of lot owners in the development.

Mr. Allis ask for clarification if she wanted to know the total number of residents in Sonoma Verde. Council Member Balkum confirmed this was her question.

Mr. Allis stated he did not know if they would have that available. He suggested going to the Rockwall Central Appraisal District records for that information.

Council Member Balkum asked about the status of the engineering study.

City Administrator Palomba reported they had actually met about the study last week and they are working on the best way to approach it.

**Mayor Pro Tem Turnbull asked if there was a motion to accept the 2017-2018 Sonoma Verde PID Audited Financial Statements.**

**Council Member Balkum motioned to accept the 2017-2018 Audit as presented.**

**Council Member Herren seconded the motion.**

**Mayor Pro Tem Turnbull called a vote on accepting the 2017-2018 Sonoma Verde PID Audited Financial Statements.**

**A vote was cast and the motion to accept the Sonoma Verde PID Audited Financial Statements carried 4-0 in favor (Councilmember Bloom absent)**

#### **5.4. Request for Proposals for Firm to Serve as Public Improvement District (PID) Administrator**

City Administrator Palomba explained that in 2018 the Council requested Staff issue a Request for Proposals for a PID Administrator and if a new firm is selected that such firm would begin to serve at the onset of Fiscal Year 19-20. At this time, Staff and the Financial Advisors feel it is appropriate to move forward with requesting proposals. After consulting with Financial Advisors representing Hilltop Securities, Staff suggests that Hilltop is the appropriate party to issue either an RFP or develop a questionnaire and send to select firms. Staff also suggests that Hilltop advisors should evaluate submissions and return to Council with a recommendation for a PID Administrator. Ms. Palomba also explained that they do not have to make a change at this time.

Boyd London was present to answer questions about how they would go about preparing this.

**Mayor Pro Tem Turnbull called for a motion to direct staff to have Hilltop Securities act as the City's agent to recruit a PID administrator.**

**Council Member Herren made a motion to direct staff to use Hilltop Securities to act as the City's representative in the search for a new Public Improvement District Administrator.**

**Council Member Larkin seconded the motion.**

Council Member Balkum asked Mr. London exactly what they are looking for in a PID administrator.

Mr. London explained that when they originally bid the Sonoma Verde bonds, a PID Administrator was named. At that time, he was about the only one available. But today, they will probably have about four choices come in. He explained they will prepare the

RFQ and then sit down with Lisa and go over each one and come to a conclusion. The conclusion could be that we don't make a change.

**Mayor Pro Tem called a vote on directing Lisa to use Hilltop Securities as the City's agent regarding inviting proposals for a PID Administrator.**

**A vote was cast and the motion to accept Staff recommendation carried 4-0 in favor (Councilmember Bloom absent)**

### **5.5. Update and Status Report Related to Issuance of Sonoma Verde Public Improvement District (PID) Phase 2 Bonds**

Boyd London with Hilltop Securities gave an update and status report related to Phase 2 Bonds.

Mr. London explained that Phase 2 total lots will be 252 with an assessment of \$7,575,000. Phase 2A will have 211 lots with an Assessment Levy of \$6,188,007 which equals a per lot assessment levy of \$29,327 or a per lot annual cash levy of \$2,292 for a total 30 years per lot cash levy of \$68,775. Phase 2B will have 41 lots with an assessment levy of \$1,386,993 which equals a per lot assessment levy of \$33,839 or a per lot annual cash levy of \$2,644 for a total 30 year per lot cash levy of \$79,333.

Mr. London then presented the process to be followed by the council: 1) draft and finalize documents; 2) consider a resolution at a regular city council meeting approving the distribution of PLOM subject to approval by City Manager, FM and Bond Counsel; 3) at a regular city council meeting, conduct a public hearing on levying of PID assessments, consider ordinance levying PID assessments and approving a final service and assessment plan; consider resolution approving PID reimbursement agreement and landowner agreement; and consider an ordinance authorizing issuance and sale of bonds; 4) Bond Closing.

Mr. London pointed out the PID debt does not pledge or encumber any other City revenue or asset. The City's credit and cost of capital is not impacted by PID debt, but is impacted by the City's fulfillment of its administrative responsibilities, enforcement and SEC disclosure involving PID Debt. The City is responsible and liable for administrative responsibilities (just as in any other City debt – GOs, Water and Sewer Revenue Bonds, etc.)

The legal, financial, and regulatory oversight include the investors, the State of Texas, the Securities and Exchange Commission (SEC), the Internal Revenue Service (IRS), and the City Audit.

Council Member Balkum asked if documents would be provided to the IRS. Mr. London stated they would be if requested.

**Received Report - No Action Needed**

## **5.6. Presentation Regarding Public Improvement Districts by FMSbonds, Public Improvement District (PID) Underwriter**

Robert Rivera, representing FMSbonds made a presentation regarding FMSbonds. He explained the role of FMS is as an underwriter and not a financial advisor. The primary role of FMSbonds, Inc., (FMS) as an underwriter, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and FMS. FMS is not acting as a municipal advisor, financial advisor or fiduciary to the Issuer or any other person or entity.

A proposed financing timeline was included in Mr. Rivera's presentation and he explained they are putting together a preliminary offering memorandum.

### **Received Report - No Action Needed**

## **5.7. Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds**

**Mayor Pro Tem Turnbull called for a motion to authorize the City Administrator to issue this letter.**

**Council Member Larkin made a motion to authorize the City Administrator to execute a Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds.**

**Council Member Herren seconded the motion.**

Council Member Larkin questioned the proposed financing timeline included in the presentation. Mr. Rivera explained this was a tentative schedule but the duration of the timeline will remain basically the same.

**Mayor Pro Tem Turnbull called a vote on authorizing the City Administrator to Execute a Letter of Engagement for Underwriting Services with FMSbonds relating to Special Assessment Bonds**

**A vote was cast and the motion to authorize a Letter of Engagement for underwriting services carried 4-0 in favor (Council Member Bloom absent)**

## **5.8. Joint Election Contract with the Rockwall County Elections Administrator for Services Related to the May 4, 2019 General Election**

City Administrator Palomba explained this is fairly routine, the City does this every year. The City contracts with Rockwall County Elections Administrator for election services. For small cities, it is not generally practical for them to own all the election equipment so we generally contract. This is a joint election contract. However, the school district will not be having an election, but Mr. Lynch, the elections contact, said this contract will still work for us. We will be bearing the full cost this year so it will be nine to ten thousand dollars. The actual amount is what we will pay.

**Mayor Pro Tem Turnbull called for a motion to authorize the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election.**

**Council Member Balkum made the motion to authorize the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election.**

**Council Member Larkin seconded the motion.**

**Mayor Pro Tem Turnbull called a vote on authorizing the City Administrator to execute a joint election contract with the Rockwall County Elections Administrator for services related to the May 4, 2019 General Election**

**A vote was cast and the motion authorizing the execution of a Joint Election Contract carried 4-0 in favor (Council Member Bloom absent)**

#### **5.9. 2018-2019 Citizen Survey**

Council Member Balkum showed the card, which has now been received. She stated the City Secretary needs to label them with the ID code and the address. She already has all the addresses of the registered voters and property owners.

**Mayor Pro Tem Turnbull called for a motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.**

**Council Member Herren made a motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.**

**Council Member Balkum seconded the motion.**

**Mayor Pro Tem Turnbull ask for any questions or discussion.**

Council Member Larkin stated he has been contacted by a lot of people who are very much against us doing another city survey at this time and he would have to say that he agrees. He expressed that he has not seen a set of questions put before this council to be approved yet. Consequently, he questioned how we can be mailing out cards about the survey when we haven't approved the questions for the survey. Certainly, this council needs to approve those. It would be a city survey, if there was one, and not a particular council member's view of what the survey questions ought to be. This council should have the right to voice their opinion on each and every question. Consequently, I think we are wasting some money. I have seen preliminary questions, which I ask for, but have not seen anything come before the council. How can we be mailing out cards to the citizens about a survey when we haven't approved the questions? I just see this as convoluted and untimely.

**Mayor Pro Tem Turnbull called for a vote on the motion to instruct the City Administrator to label and distribute the 2018-2019 Citizen Survey.**

**Council Member Balkum and Mayor Pro-Tem Turnbull voted in favor of the motion.**

Council Member Herren stated he did not realize that the council had not approved the questions. He stated he would like the opportunity to withdraw the motion. City Attorney Halla stated he could not since the motion had been made and seconded.

Council Member Balkum stated that everybody contributed to the questions except Hermann Larkin, who stated he did not want to contribute.

Council Member Herren asked if the list of questions had been approved by the Council.

Council Member Balkum responded no, the entire council, at a council meeting, has not gone through all the questions one-by-one.

Council Member Herren stated he would like to give the Council the opportunity to look at the questions before they are sent out.

**Mayor Pro Tem Turnbull called for a vote on the motion.**

**The vote was 2-2 with Council Member Balkum and Mayor Pro Tem Turnbull in favor and Council Member Larkin and Council Member Herren against. Motion Failed**

**Mayor Pro Tem Turnbull stated they had a tie and the motion fails. They will need to have another agenda item put on the next meeting.**

Council Member Herren stated all Council Members will need to be provided with the list of questions so everyone will be able to review them.

City Administrator Palomba asked if they want to do that at the next meeting or if they want to have a work session so they can discuss it or do they just want to see them on the next agenda.

City Attorney Halla stated a work session is a good idea. That way the council will be ready to vote at the City Council meeting.

Council Member Balkum stated her problem is that three of the Council Members actually did the work, they actually contributed to it. The whole point is that when this was approved back on September 11, it was supposed to go out on January 15. Everyone was supposed to submit their questions that they wanted on the survey. Now he is claiming that he has all these people that don't want to see the survey again and that it's wasting money. So, my point is that we will have this meeting and it will be another hold-up to sending out the survey. The information is not going to change because a lot of it is contributed by Turnbull, Herren, and myself.



Mayor Pro Tem Turnbull stated the motion has failed so they need to decide if they want to have this work session prior to the next council meeting or shall they schedule a special session.

City Attorney Halla explained that having a work session will simplify the item on the next city council agenda.

Council Member Balkum asked what if the Mayor or Council Members decide not to come to the work session? She stated her fear that they won't show up and when the item comes up on the agenda they will say they didn't attend that meeting so can't vote on it.

City Attorney Halla responded that yes, that could happen. That is kind of the nature of a six-member council. It can either pass or fail at the council meeting.

Mayor Pro Tem Turnbull asked the Council to agree on a date for a special meeting.

Council Member Balkum stated she wants this on the March 12 agenda.

Mayor Pro-Tem Turnbull instructed Lisa to schedule a special meeting for March 11 at 6:30 p.m.

Mayor Pro Tem Turnbull asked Council Member Balkum to forward all the questions that are on the survey to all Council Members in separate e-mails.

### **5.10 Discussion Regarding the future of the McLendon-Chisholm Fire Rescue Station**

Council Members Balkum and Herren attended a meeting on January 28<sup>th</sup> with TxDOT to discuss the in-kind replacement process. Council Member Balkum reported that TxDOT representatives came and essentially, they have hired an assessment officer who is going to work with Chief Simmons in regard to a report of the items that are going to be needed to determine the value and it will be provided along with what TxDOT will be providing within the next 60 to 90 days. They will send us the information and we will have a City Council meeting at that time to discuss the next steps for building a new fire station. It will be at no cost to the City because they are going to pay us for the architect, engineering, and the building. If we want to add to that, that's at our discretion at that time. The discussion also included concern that we have the location here across from city hall and the issue that at some time in the future a Rockwall Independent School District elementary school will be built and we discussed Council Member Larkin's concern about having a fire station next to a school. With the process of the "Precious Cargo" initiative, which will mean TxDOT will be working with the ISD to help them develop/improve the parking lot to make sure the traffic flow will be well done. So, we will be partnering with that in the future. This has to happen before the right-of-way construction takes place. That date is about 2022. That may change, but either way, this station has to be operational before Station 1 is taken down. The station will be meeting our current standards, building codes, and fire department codes. I know we discussed in the last quarter about having a bunker room and making sure all the needed essentials are up-to-date to current codes. Also, in the survey, when you go in there to look at the questions,

it asks for peoples' opinion regarding other possible locations just as a way for us to weigh in on other peoples' opinions just in case people don't want us to have it on this property. But, that will be a discussion for later on when we have the presentation from TxDOT and the report to review.

Council Member Herren reported that the acquisition date for right-of-way acquisition is scheduled for 2021. Also, we would have to have the new fire station built and already be in that facility before right-of-way acquisition is complete. So, that's about 26 months and it is estimated that it will take about a year to build a new fire station. So, given that situation, we need to have a good location designated. One question I did have for the Fire Chief was if he has been contacted and has he talked to them about the assessment.

Chief Simmons responded he met with the assessor yesterday and have begun the process of assessing the trucks and everything they need in order for him to start putting his packet together. He gave me an update and timeline. It will take him a few weeks to finish the assessment side of it. Once that is done, and he has an idea of the size of the station and everything that is required by NFPA, he will put it in a packet and send it to the cost assessors and the builder. He will put these numbers to it and once they get all those numbers together, they will present it back to the City. So that will be in that 60 to 90-day time-frame.

Council Member Herren stated that one thing they will need to put on a future agenda is a discussion on where we think the future station should go. One of the things that was brought up was the possibility of the school being built next to the city administrative building and the road congestion around the school. So that could be a serious issue since there is no other way to go around if we had a fire down 550. That becomes a very big concern. Since we don't have a four-lane road, a large amount of traffic could preclude the emergency vehicles from getting to the scene of an incident. That's very concerning, so we need to think far forward and look at our city and see if we can locate a central location that makes it the quickest and easiest to all points of the city. This is a real opportunity for us and we should really think about this and put it on an agenda to discuss.

Mayor Pro Tem Turnbull ask if they are paying for the land or is it just the building.

Council Member Herren stated they will actually take the right-of-way away from us and we'll get paid for that property. But because we have to put the fire station in beforehand, that will be part of that. So, whether we have property we ask them to do it on, if that would reduce that cost or if we decide it needed to go in another location, that's part of the assessment.

Mayor Pro Tem Turnbull stated that's part of the assessment but we're not guaranteed they will pick up the entire tab if we have to buy land other than what we have.

Council Member Herren stated no, they would. The entire assessment will cover the cost of moving the fire station to a new location based on what they determine are the requirements for the number of vehicles and our requirements. The criteria will be at a certain level and if we want to go above that, that will be on us.

Mayor Pro Tem Turnbull commented that it doesn't matter where we put the station. If there is a fire, and they have to come up 550, that congestion is going to be an issue. So yes, we need to pick the proper location.

Council Member Herren stated we would need to do an assessment of where most incidents occur. That could truly be a problem.

Council Member Larkin thanked the council members for their interaction with TxDOT. This is excellent information. He also reminded them that we have had some preliminary discussions with Rockwall County and they are very open to a long-term lease where we could potentially put that station on the property with the emergency antenna. He asked that we keep that in our minds.

### **No Action**

### **5.11. DISCUSSION AND ACTION REGARDING IDENTIFICATION AND SALE OF SURPLUS CITY-OWNED ASSETS**

Mayor Pro Tem Turnbull had this put on the agenda because it is his understanding that they have more equipment than they have buildings to house in regard to the Fire Department. It also brings to mind Council Member Larkin's concerns about budget shortfalls this year. So, it is my opinion that we should identify any city owned assets and move forward as fast as possible to pricing them and disposing of them.

Mayor Pro Tem Turnbull stated he feels this item should be discussed in Executive Session.

### **Addressed in Executive Session – No Action Taken**

## **6. EXECUTIVE SESSION**

The Council adjourned into Executive Session at 8:00 p.m.

**6.1. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the chapter regarding the proper process for sale of surplus assets.**

**6.2. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the proper procedure for notifications to citizens who reside on substandard roads.**

- 6.3. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(1) Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee including City Administrator/City Secretary; Assistant to the City Secretary; Building Permit Technician; Fire Chief and Firefighters.**
- 6.4. Recess into Executive Session (Closed Meeting) in accordance with Texas Government Code: Section 551.071(2) Consultation with City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the transfer of Fire Department Assets.**

## **7. RECONVENE REGULAR SESSION**

The Council reconvened to regular session at 10:13 p.m.

## **8. EXECUTIVE SESSION ACTION**

The council directed the Staff and Fire Chief Simmons to send letters to all residents on substandard roads,

### **5.12. Fire Integration Contract**

**Addressed in Executive Session – No Action Taken**

### **5.13. Report from Chief Simmons**

**Addressed in Executive Session – No Action Taken**

### **5.14. Updates to City of McLendon-Chisholm Code of Ordinances Chapter 4, Business Regulations**

**Moved to March 11, 2019 special meeting agenda**

### **5.15. Code Enforcement Services**

**Handled in Executive Session. Staff instructed to prepare a report and plan.**

### **5.16. Animal Control Services**

**Handled in Executive Session. Staff instructed to prepare a report and plan.**

### **5.17. Amendment to Contract with CWD, LP**

**Mayor Pro Tem Turnbull called for a motion to discuss the amendment to the contract with CWD, LP.**

**Council Member Herren made a motion to discuss the amendment to the contract with CWD, LP.**

**Council Member Balkum seconded the motion.**

**The Council moved to vote against approving the amendment.**

**Mayor Pro Tem Turnbull called for a vote on the approval of the 1<sup>st</sup> amendment to the CWD, L.P. contract.**

**The motion failed with a vote of 0-4 against. (Council Member Bloom absent)**

#### **5.18. Approval of a Contract Between the City and County Recycle LLC**

City Administrator Palomba pulled this item from the agenda as it is no longer relevant. She provided information that County Recycle LLC is a small company who was willing to contract to service roads CWD said they could not service because of the substandard roads. Originally County Recycle LLC thought they would have 27-30 customers which would make it worth their while. However, they have had only seven people pay for the service.

**No Action Taken**

#### **5.19. City Accounting Services**

**Moved to March 11, 2019 special meeting agenda**

#### **5.20. City Planning Services**

**Moved to March 11, 2019 special meeting agenda**

#### **5.21. City Engineering Services**

**Moved to March 11, 2019 special meeting agenda**

#### **5.22. Information Technology Services**

**Moved to March 11, 2019 special meeting agenda**

### **9. STAFF REPORTS**

**9.1. 1<sup>st</sup> Quarter Investment Report – moved to March 11 special meeting**

**9.2. Financial Reports for January 2019 – moved to March 11 special meeting**

### **9.3. McLendon Chisholm Fire Run Report January 2019**

Council Member Larkin ask if the report could be revised to show the type of run rather than a number identification.

Chief Simmons stated he can change the type of run as well as put the runs in chronological order.

Chief Simmons explained that the new software was put into effect in January and he will reformat the January and February reports. He cannot reformat any reports prior to January.

Chief Simmons was instructed to reformat MCFR reports to a more readable and layman friendly format. January and February 2019 reports would be reissued at March 11, 2019 special meeting.

### **9.4. Building Official Report January 2019**

**Moved to March 11, 2019 special meeting agenda**

### **9.5. Sheriff Report January 2019**

**Moved to March 11, 2019 special meeting agenda**

## **10. UPDATES, DISCUSSION AND DIRECTION TO STAFF**

- 10.1. McLendon-Chisholm Fire Rescue**
- 10.2. Subdivision and Zoning Regulations and City Map Updates**
- 10.3. iCompass Streaming Implementation**
- 10.4. Upcoming Requests for Proposals and Qualification**
- 10.5. Future Agenda Items**

**All Items Moved to March 11, 2019 special meeting agenda.**

## **11. COUNCIL MEMBER REPORTS AND ANNOUNCEMENTS**

- 11.1. Mayor's Announcements including events, area happenings, and general information**
- 11.2. Council Member Balkum's announcements including Communications, Community Engagement, Keep McLendon-Chisholm Beautiful Committee, MC50 Committee, and Veterans Memorial Brick Campaign Committee**
- 11.3. Council Member Larkin's Announcements including NCTCOG 9-1-1 Board and Veterans Memorial Brick Campaign Committee**
- 11.4. Mayor Pro-Tem Turnbull's Announcements including Budget and Finance**
- 11.5. Council Member Bloom's Announcements including Economic Development**
- 11.6. Council Member Herren's Announcements including Roads and Transportation**

All moved to March 11 special meeting

12. ADJOURN

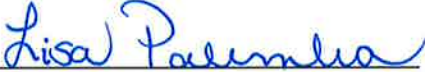
Council Member Larkin moved to adjourn the meeting.

Mayor Pro Tem Turnbull seconded the motion.

Motion carried by 4-0 vote in favor (Council Member Bloom absent)

The meeting adjourned at 10:25 p.m.

ATTEST:

  
\_\_\_\_\_  
Lisa Palomba, City Secretary

APPROVED:

  
\_\_\_\_\_  
Keith Short, Mayor

