

RFQ 2020-05

REQUEST FOR QUALIFICATIONS FOR GEOTECHNICAL AND MATERIALS TESTING SERVICES

McLendon-Chisholm Fire Station



Introduction:

McLendon-Chisholm Fire Station is soliciting Requests for Qualifications for Geotechnical and Materials Testing Services on a new approximately 10,000sq/ft three bay Fire Station. The new station will be located at the same location as City Hall, 1371 West FM 550 McLendon-Chisholm, Tx.

Project is expected to begin construction in late 2020, and last approximately 10-11 months.

The RFQ response will be due on **September 14th, 2020, 3:00 pm** and should be emailed to sspyres@agcm.com. No hard copies will be required.

Background:

In June of 2020, AGCM was brought on as Owners Representative to assist McLendon-Chisholm and The Fire Department to get this project implemented and constructed. The project is a Design/Build approximately 10,000sq/ft with three bays and construction type will be determined by Design/Build team.

Testing/Observation services needed may include: Geotechnical Borings and Reports/Recommendations, Soils/Base densities and Proctors, Testing of Aggregate, Concrete, etc, Inspections of Framing, Masonry, Reinforcing and other as required by Plans and Specs.

Submission Format:

Submission should be in electronic format, via email, and should be on standard 8 ½" by 11" print format. It should be in PDF form and limited to 15 pages, including the cover sheet.

Inquiries:

Any inquiries should be sent to sspyres@agcm.com, no later than **September 9th, 2020** at 3:00PM. Any inquiries requiring response will be sent to all interested parties in the form of an addendum, no later than September 11th, 2020.

Included in the RFQ Response should be the following:

- Cover Sheet including submitting firm name, RFQ Number, Date
- Service Provider Information:
 - The respondent will provide information about the firm(s) and for each key personnel to be assigned to this project. Be sure to include:
 - The name and business address of the firm and principal who would be responsible for the work.
 - Current resumes of the proposed project manager and key personnel to be committed to the project.
 - A list of projects underway and completed in last 12 months in Rockwall County, with Owners name and contact information.
 - An assessment of the present workload at the office where this project will be accomplished, including number of projects by size and on-site technical staff availability.
- Work Plan:
 - Describe how your team interacts and communicates with both the Owner, Design Team and the Contractor. Describe how your reports and findings are distributed to the rest of the team, and how deficiencies are tracked. Describe your internal process for ensuring that any and all open QA/observation/testing items are successfully completed before project completion.
- List any relevant experience performed in Rockwall County for Governmental Entities.

Selection:

Submittals will be evaluated in accordance with the Texas Government Code, Professional Services Procurement Act. District will select a provider on the basis of demonstrated competence and qualifications to perform the services. Other relevant factors MAY include:

- Relevant Experience
- Strength of Proposed Team
- Previous Experience with Project Team
- Project Plan
- References
- Availability

Submittals will be ranked according to their qualifications. The top ranked provider will then be engaged for contract negotiations. In the event that contract negotiations are not successful, negotiations will formally cease with the top ranked and negotiations will proceed with the #2 ranked. This process will continue until negotiations are successfully completed with a selected provider.

It is expected that a ranking will be taken to McLendon-Chisholm City Council early September for selection.



**A Professional Construction
Management Firm**