CITY OF McLENDON-CHISHOLM

TREE REMOVAL PERMIT APPLICATION

Application Fee: $150.00 base fee + $10.00 per tree proposed for removal | Permit No.: _____

Submit the completed application and supporting materials to the City for review. Submission does not authorize tree removal. Approval is required before work begins when a permit is required by applicable City regulations.

1. Property Information

Property Address: _____

Subdivision / Lot / Block: _____ Parcel / Property ID: _____

Property Owner: _____ Phone: _____

Mailing Address: _____

Email: _____

2. Applicant / Contractor Information

Applicant Name (if different): _____ Phone: _____

Company / Contractor: _____ Phone: _____

Email: _____ Proposed Work Date: _____

3. Proposed Tree Removal

Number of Trees Proposed for Removal: _____ Tree Species (if known): _____

Approximate Trunk Diameter(s) at 4.5 ft above grade: _____

Tree Location(s) on Property: _____

Reason for Removal (check all that apply):

☐ Dead / dying ☐ Diseased ☐ Hazard / safety concern ☐ Construction / development

☐ Utility conflict ☐ Other: _____

Explanation / condition of tree(s): _____

_____

Replacement or mitigation proposed (if applicable): _____

4. Required Attachments

☐ Site plan or survey marking each tree proposed for removal

☐ Photographs showing the tree(s) and surrounding area

☐ Arborist assessment or other documentation, if requested by the City

☐ Other applicable supporting plans / documents: _____

6. Applicant Certification

Base application fee: $150.00

Number of trees proposed for removal: _____ × $10.00 = $_____

TOTAL APPLICATION FEE DUE: $_____

7. For City Use Only

5. Applicant Certification

I certify that the information provided is true and complete to the best of my knowledge. I am the property owner or have the owner's authorization to submit this application. I understand that approval may be subject to applicable City ordinances, conditions, and inspections, and that this application does not authorize removal until a permit is issued.

Applicant Signature: _____ Date: _____

Property Owner Signature (if different): _____ Date: _____

6. For City Use Only

Date Received: _____ Payment Received: ☐ Yes ☐ No

Review Status: ☐ Approved ☐ Approved with Conditions ☐ Denied ☐ Incomplete

Conditions / Comments: _____

_____

Reviewed By: _____ Date: _____